

PART 4: STANDARD APPLICATION SYSTEM (SAS)

IMPORTANT



**We want you to be successful.
Please take one more look at your application!**

Deadline	Tuesday, April 14, 2009, 5 PM CT
Submission	Complete applications must be received in TEA's Document Control Center on or before 5:00 PM (Central Time) on the deadline date indicated in the RFA.
Application	<ul style="list-style-type: none">• Each copy of application stapled in upper left corner.• No binding of application in a notebook or folder.• No cover sheet, table of contents, or divider pages.• Must address all statutory requirements.• Narrative Schedules: Must use required forms provided. No missing schedules. No font sizes smaller than 9 points, Arial or Verdana. No handwritten schedules; they must be typed. Must conform to specified format. Must not exceed specified page limitations.
Number of Copies	6 complete copies must be received in TEA by 5:00 PM (Central Time) on the deadline date.
Signature	Schedule #1—At least 3 copies of the application must have an original signature of the person authorized to bind the applicant in a contract.
Provisions & Assurances (Schedules 6A-6F)	Read these carefully and include in all pages of each copy of the application.
Contact Person	If you have any questions, please contact: James Connolly; 512-463-9269; James.Connolly@tea.state.tx.us

For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA	TEXAS EDUCATION AGENCY Standard Application System (SAS) School Year 2009-2010	Organization Name _____	County District No. _____
		Amendment # _____	9-Digit Vendor ID# _____ ESC Region _____ NOGA ID No. _____ (Assigned by TEA)

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #1 – General Information

Use of the Standard Application System: This system provides a series of standard schedules to be used as formats by applicants who apply for funds administered by the Texas Education Agency. If additional clarification is needed, please call 512-463-9269.

Program Authority: PL107-110. Title IV, Part B-21st Century Community Learning Centers

Project Beginning Date: August 1, 2009

Project Ending Date: July 31, 2010

Index to this Application: An X has been placed in the New Application column to indicate each schedule that **must** be submitted as a part of the application. The applicant must place an X in this column for each additional schedule submitted to complete the application. For amendments, the applicant must place an X in the Amendment Application column next to the schedule(s) being submitted as part of the amendment.

Sch No.	Schedule Name	Application	
		New	Amend
1	General Information	X	X
2A	Certification for Inclusion of Participating Schools not under the Jurisdiction of the Fiscal Agent	X	<input type="checkbox"/>
2B	Shared Services Arrangement Certification	<input type="checkbox"/>	<input type="checkbox"/>
3	Purpose of Amendment	NA	X
4	Program Summary	X	NA
4A	Program Abstract	X	<input type="checkbox"/>
4B	Program Description	X	<input type="checkbox"/>
4C	Performance Assessment and Evaluation	X	<input type="checkbox"/>
4D	Equitable Access and Participation- Barriers and Strategies	X	<input type="checkbox"/>
4E	Private Nonprofit School Participation	X	<input type="checkbox"/>
5	Program Budget Summary	X	X
5B	Payroll Costs 6100	<input type="checkbox"/>	<input type="checkbox"/>
5C	Professional and Contracted Services 6200	<input type="checkbox"/>	<input type="checkbox"/>
5D	Supplies and Materials 6300	<input type="checkbox"/>	<input type="checkbox"/>
5E	Other Operating Costs 6400	<input type="checkbox"/>	<input type="checkbox"/>
5G	Capital Outlay 6600/15XX (Exclusive of 6619 and 6629)	<input type="checkbox"/>	<input type="checkbox"/>
6A	General Provisions	X	NA
6B	Department and Suspension Certification	X	NA
6C	Lobbying Certification	X	NA
6D	Disclosure of Lobbying Activities	<input type="checkbox"/>	NA
6E	NCLB Provisions and Assurances	X	NA
6F	Program-Specific Provisions and Assurances	X	NA

Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, lobbying requirements, Special Provisions and Assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official

Typed First Name		Initial	Last Name	Title
Phone	Fax	Email		Signature/Date signed (blue ink preferred)
Only the legally responsible party may sign this application.				

6 complete copies of the application, at least 3 with original signature(s), must be received by 5:00 p.m., Tuesday April 14, 2009, in the:

Texas Education Agency
 William B. Travis Bldg.
 Document Control Center, Room 6-108
 1701 North Congress Avenue
 Austin, Texas 78701-1494

 TEA DOCUMENT CONTROL NO.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No.</p>
--	--	--

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #1—General Information**

Part 2: List of Attachments

1 <input type="checkbox"/>	<p>Required for all nonprofit organizations, including open-enrollment charter schools sponsored by a nonprofit organization.</p> <p><u>Current</u> proof of nonprofit status (see instructions and guidelines for acceptable proof) <i>(if applicable)</i></p>
2 <input type="checkbox"/>	<p>Required for all applicants:</p> <p>All public school districts, open enrollment charter schools, and education service centers (ESCs) must be in compliance with submitting the required annual audit for the immediate prior fiscal year to TEA in the time and manner requested by TEA, and the audit must be determined by the TEA Division of Financial Audits to be in compliance with the applicable audit standards. All applicants must be deemed by TEA to be financially stable at the initial time of preliminary selection for funding to receive a grant award. The TEA Division of Financial Audits will determine financial stability based on the required annual audit for the immediate prior fiscal year.</p> <p>All nonprofit organizations (excluding nonprofit open enrollment charter schools and public school districts) and for-profit organizations must submit along with this application a copy of the most recent audit or compilation report as specified in Part 1: General and Fiscal Guidelines.</p> <p>The audit or compilation report will be forwarded to the TEA Division of Financial Audits to determine financial stability. A competitive or continuation grant will not be awarded to an entity that is not financially stable as determined by the Division of Financial Audits at the initial time the determination is made, regardless of the final score or ranking of the application. This determination will be made based upon the financial and other information disclosed in the audit or compilation report submitted with the original grant application. Financial stability will be considered before a grant award is issued for each year of subsequent continuation funding and is a pre-condition for award.</p>
3 <input type="checkbox"/>	<p>Required for all applicants:</p> <p>Written Agreements, for services developed through community partnerships (see Part 2: Program Guidelines, TEA Requirement #7 for additional details)</p>

NOTE: All applicants are required to complete the reviewer information form and to submit it online by March 13, 2009. Please see Part 2: Program Guidelines, the Reviewer Information Form section, for instructions on how to access and submit the form.

For competitive applications, the application will not be reviewed and scored if any of the required attachments do not accompany the application when it is submitted. Applicants will not be permitted to submit required attachments, or any revisions to those required attachments, after the closing date of the grant. Attach all required attachments to the back of the application as an appendix.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #1—General Information**

Part 3: Applicant Information

Organization Information

Organization Name _____

Mailing Address Line - 1	Mailing Address Line - 2	City	State	Zip Code

Campus Name (if application is for a single campus based project)	Campus Number

Mailing Address Line - 1	Mailing Address Line - 2	City	State	Zip Code

Applicant Contacts

Primary Contact

First Name	Initial	Last Name	Title

Telephone	Fax	Email

Mailing Address Line - 1	Mailing Address Line - 2	City	State	Zip Code

Secondary Contact

First Name	Initial	Last Name	Title

Telephone	Fax	E-mail

Mailing Address Line - 1	Mailing Address Line - 2	City	State	Zip Code

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No.</p>
--	--	--

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #2A—Certification for Inclusion of Participating Schools**

The undersigned principals and their superintendents have read the Texas 21st CCLC, Cycle 6, Year 1, application and approve the inclusion of the named campuses to be submitted as an active participant in the grant program. The campuses identified meet the eligibility requirements and are not included in any other Texas 21st CCLC grant.

NOTE: Reproduce this page as necessary.

Campus Name:

District Name:	County District Number:
Principal Name:	
Signature:	Date Signed:
Superintendent Name:	
Signature:	Date Signed:

Campus Name:

District Name:	County District Number:
Principal Name:	
Signature:	Date Signed:
Superintendent Name:	
Signature:	Date Signed:

Campus Name:

District name:	County district number:
Principal name:	
Signature:	Date signed:
Superintendent name:	
Signature:	Date signed:

Campus Name:

District name:	County district number:
Principal name:	
Signature:	Date signed:
Superintendent name:	
Signature:	Date signed:

Campus Name:

District name:	County district number:
Principal name:	
Signature:	Date signed:
Superintendent name:	
Signature:	Date signed:

<p style="text-align: center;">For TEA Use Only</p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____</p> <p>by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No.</p>
---	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #2B—Shared Services Arrangement Certification

I, as one of the above member district authorized officials, certify that to the best of my knowledge, the information contained in this application is correct and complete, that the local education agency (LEA) that I represent has authorized me to file this application, and that such authorization action is recorded in the minutes of the agency’s board meeting.

The participating or intermediate education agency named has been designated as the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds including payments to members of shared services arrangements are expended in accordance with applicable laws and regulations.

All participating agencies have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project from funds specified below.

It is understood that the fiscal agent is responsible for the refund for any exceptions taken as a result of on-site monitoring or audits; however, based upon the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member agencies where the discrepancy (ies) occurred.

Any additional funds that result from an increase will not require additional signatures. **Each member identified below acknowledges accountability for the requirements contained in Schedules #6A and #6F as applicable.** Each member district certifies their agreement to participate in this Shared Services Arrangement, as stated throughout this grant application.

Part 1: Participant List
NOTE: Reproduce this page as necessary, to include all parties in the SSA.

	County-District # And Name	Authorized Official Name And Signature	Telephone Number And E-Mail Address	Funding Amount
Fiscal Agent				
1		Signature		
Member Districts/Open-Enrollment Charter Schools				
2		Signature		
3		Signature		
4		Signature		
5		Signature		
6		Signature		
7		Signature		

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No.</p>
--	--	--

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #2B—Shared Services Arrangement Certification (Cont.)**

Part 1: Participant List
NOTE: Reproduce this page as necessary, to include all parties in the SSA.

	County-District # And Name	Authorized Official Name And Signature	Telephone Number And E-Mail Address	Funding Amount
Member Districts/Open-Enrollment Charter Schools				
8				
		Signature		
9				
		Signature		
10				
		Signature		
11				
		Signature		
12				
		Signature		
13				
		Signature		
14				
		Signature		
15				
		Signature		
16				
		Signature		
17				
		Signature		
18				
		Signature		
19				
		Signature		
20				
		Signature		
21				
		Signature		
22				
		Signature		

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #3—Purpose of Amendment

Part 1: Schedules Amended

When submitting a revision or an amendment, please indicate what schedules were revised/amended and the justification for the revisions/amendments made to this application:

Schedules Changed (Check all schedules that are being amended.):

<input type="checkbox"/>	Schedule #1—General Information	<input type="checkbox"/>	Schedule #4E— Private Nonprofit School Participation
<input type="checkbox"/>	Schedule #2A - Certification for Inclusion of Participating Schools	<input type="checkbox"/>	Schedule #5—Program Budget Summary
<input type="checkbox"/>	Schedule #2B - Shared Services Arrangement Certification	<input type="checkbox"/>	Schedule #5B—Payroll Costs 6100
<input type="checkbox"/>	Schedule #3—Purpose of Amendment	<input type="checkbox"/>	Schedule #5C—Professional and Contracted Services 6200
<input type="checkbox"/>	Schedule #4A—Program Abstract	<input type="checkbox"/>	Schedule #5D—Supplies and Materials 6300
<input type="checkbox"/>	Schedule #4B— Program Description	<input type="checkbox"/>	Schedule #5E—Other Operating Costs 6400
<input type="checkbox"/>	Schedule #4C— Performance Assessment and Evaluation	<input type="checkbox"/>	Schedule #5G—Capital Outlay 6600/15XX (Exclusive of 6619 and 6629)
<input type="checkbox"/>	Schedule #4D— Equitable Access and Participation	<input type="checkbox"/>	The last day to submit an amendment to TEA is 90 days prior to the ending date of the grant.

Part. 2: Revised Budget

Complete this part if there are any budgetary changes.

			A	B	C	D
Line No.	Sch. No.	Class/ Object Code	Grant Project Costs Previously Approved Budget	Amount Deleted	Amount Added	New Budget
01	5B	6100	\$	\$	\$	\$
02	5C	6200	\$	\$	\$	\$
03	5D	6300	\$	\$	\$	\$
04	5E	6400	\$	\$	\$	\$
05	5G	6600/15XX	\$	\$	\$	\$
06	Total Direct Costs		\$	\$	\$	\$
07	Indirect Cost Rate %		\$	\$	\$	\$
08	Total Costs		\$	\$	\$	\$

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #3—Purpose of Amendment</p>		
<p>Part 3: Reason for Amendment Request</p>		
<p>All Grants Regardless of Dollar Amount</p>		
<input type="checkbox"/>	<p>1. Addition of a class/object code not previously budgeted on the Budget Summary.</p>	
<input type="checkbox"/>	<p>2. Increase or decrease the amount approved in any class/object code on Schedule #5—Budget Summary (i.e., 6100-6600) by more than 25% of the current amount approved in the class/object code.</p>	
<input type="checkbox"/>	<p>3. Addition of a new line item on any of the supporting budget schedules (i.e., Schedules #5B-5G).</p>	
<input type="checkbox"/>	<p>4. Increase or decrease in the number of positions budgeted on Payroll Costs (Schedule #5B).</p>	
<input type="checkbox"/>	<p>5. Addition of a new item of computer hardware/equipment (not capitalized) approved on Supplies and Materials (Schedule #5C).</p>	
<input type="checkbox"/>	<p>6. Addition of a new item or increase in quantity of capital outlay item(s) ≥ \$5,000 approved on Capital Outlay (Schedule #5G) for articles costing \$5,000 or more.</p>	
<input type="checkbox"/>	<p>7. Addition of a new item of capital outlay items approved on Capital Outlay (Schedule #5G) for articles costing less than \$5,000.</p>	
<input type="checkbox"/>	<p>8. Reduction of funds allotted for training costs</p>	
<input type="checkbox"/>	<p>9. Additional funds needed</p>	
<input type="checkbox"/>	<p>10. Change in scope of objectives, regardless of whether there is an associated budget revision requiring prior approval</p>	
<p>Part 4: Amendment Justification</p>		
<p>_____</p>		

The last day to submit an amendment to TEA is 90 days prior to the ending date of the grant.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA.</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
---	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4—Program Summary

Part 1: Grant Program Information. A brief summary of the grant program’s purpose, goals, and description is provided here for easy reference.

Summary of Program: Purpose and Goals

The purpose of the program is to provide high-quality extended learning opportunities outside of the regular school day to students in need of academic assistance by developing highly effective and rigorous programs. Programs must provide quality academic assistance and enrichment opportunities to help students meet academic standards and graduate ready for college and/or the workforce. Additionally, priority will be given to serve school(s) that have been identified as in need of improvement under Title I, Section 1116 School Improvement.

Texas 21st CCLC programs will be designed based on a campus needs assessment and/or the campus improvement plan and in a collaborative, comprehensive and coordinated approach. Eligible applicants must demonstrate experience, or promise of success, in providing educational and related activities that will complement and enhance the academic performance, academic achievement and positive youth development of the students. Each center will be developed with a specific framework that establishes a foundation for effective implementation and high quality programs for the attainment of agency objectives. TEA has developed a comprehensive Four Component Activity Guide (see Appendix 2: Four Component Activity Guide, Part 3: Schedule Instructions for a full list of activities) that all grantees must follow when developing activities.

The primary goal of TEA is that all students will graduate prepared for postsecondary education and/or the workforce. The five main objectives of the Texas 21st CCLC program are to improve academics, attendance, behavior, and to improve promotion, and graduation rates.

Grantees must develop strategies that complement the agencies overarching goals and objectives and that ultimately contribute to sustainability. Grantees must use funds to build or expand a systemic infrastructure of extended learning opportunities to replicate across their district. **Grantees cannot rely on 21st CCLC grant funds alone but must use these funds with other fund sources to develop a comprehensive model and to ensure they have resources in order to fully sustain their programs by the end of the grant period.** Community support, partnerships and local buy-in are essential to the success of a self-sustaining program. Therefore, in order to assist grantees in accomplishing the goal of sustainability, TEA will provide research-based training and high-quality technical assistance, in addition to providing program implementation assurance monitoring, and program outreach materials for grantees to utilize throughout the grant period.

Program Description

The Texas 21st CCLC program is designed to ensure highly effective extended learning opportunity programs to assist students in meeting academic standards in core academic subjects (math, reading, science, social studies). Program activities in Texas 21st CCLCs must be designed as innovative and interactive, using new and unique hands-on methods of instruction to assist student learning and the ability to make connections, which can be utilized during the regular school day. The overall program is inclusive of specific core elements based on recommended principles and effective strategies to ensure successful and effective programs that will help students meet academic standards and graduate from high school, and become prepared for college and/or the work force.

The 21st CCLC Program is not designed to encourage the casual “drop-in” or one-time participants since positive academic achievement is not gained through random attendance. Efforts must be made to effectively coordinate activities with regular school calendars (holidays, spring break, TAKS testing, summer break etc.) and design programs that meet the academic needs of the students they serve.

<p style="text-align: center;">For TEA Use Only</p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____</p> <p>by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No</p>
---	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 1: Center Information

Every applicant must complete this schedule. Part 1: Center Information consists of Charts 1-7, which must be completed for every center included in the application. This schedule is designed to gather information for up to four feeder/adjunct sites.

Center Overview

Center #	9 digit Campus ID#	Name of Host Site	Physical Address	City	Zip	Phone Number (including ext.)	# of campuses at each site	Grade Levels Taught (X to X)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Describe the geographic location and proximity of centers served in relation to the location of the fiscal agent. In addition, confirm whether any of the proposed centers have been previously funded with a 21st CCLC grant. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
---	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 1: Center Information

Part 1: Center Information consists of Charts 1-7, which must be completed for every center included in the application. This schedule is designed to gather information for up to four feeder/adjunct sites. **If there are more than four feeder/adjunct sites for a given center, reproduce the entire schedule as many times as necessary and complete the additional set to gather all required information for all additional feeder/adjunct sites.**

Chart 1: Feeder/Adjunct Site Information.

	Feeder/Adjunct Site #1	Feeder/Adjunct Site #2	Feeder/Adjunct Site #3	Feeder/Adjunct Site #4
Name				
Physical Address				
City				
Zip				
Telephone #				
9 digit Campus ID#				

Describe the geographic location and proximity of feeder schools served in relation to the host site.

(Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Chart 2: Title 1 Information. Identify the Title I status for each feeder/adjunct site by entering an "X" in relevant boxes in the table below.

	Host Site	Feeder/Adjunct Site #1	Feeder/Adjunct Site #2	Feeder/Adjunct Site #3	Feeder/Adjunct Site #4
Was this a Title I school-wide campus in 2008-2009?					
Did the site receive Title I, Part A, funds in 2008/2009?					
Was the site a Title I, Part A, Campus in Need of Improvement for 2008-2009?					

<p align="center">For TEA Use Only</p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____</p> <p>by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p align="right">_____ County District No.</p> <p align="right">_____ Amendment No</p>
--	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 1: Center Information

Part 1: Center Information consists of Charts 1-7, which must be completed for every center included in the application. This schedule is designed to gather information for up to four feeder/adjunct sites. **If there are more than four feeder/adjunct sites for a given center, reproduce the entire schedule as many times as necessary.**

Does applicant propose to serve 50% or more eligible schools designated as In Need of Improvement? Yes No

If yes, does applicant include at least one school not identified as In Need of Improvement? Yes No . Please explain your answer in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

If no, does the applicant establish feeder pattern to include at least 50% schools not designated as In Need of Improvement. Yes No . Please explain your answer in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Chart 3: Specially Designated Schools. Enter an "X" in all boxes that apply.

	Host Site	Feeder/Adjunct Site #1	Feeder/Adjunct Site #2	Feeder/Adjunct Site #3	Feeder/Adjunct Site #4
Juvenile Justice Alternative Ed Program (JJAEP)					
Disciplinary Alternative Ed Program (DAEP)					
Magnet School					
Charter School					
Alternative Instructional Unit					
Private School Accredited					
Private School Non-Accredited					
Other: Specify					

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 1: Center Information

Part 1: Center Information consists of Charts 1-7, which must be completed for every center included in the application. This schedule is designed to gather information for up to four feeder/adjunct sites. **If there are more than four feeder/adjunct sites for a given center, reproduce the entire schedule as many times as necessary and complete the additional set to gather all required information for all additional feeder/adjunct sites.**

Chart 4: Campus Profile. Enter the required percentages from the 2007-2008 school year for both the host site and feeder/adjunct sites, if applicable.

	Host Site	Feeder/Adjunct Site #1	Feeder/Adjunct Site #2	Feeder/Adjunct Site #3	Feeder/Adjunct Site #4
Number of students classified as at-risk					
Percentage of student classified as at-risk					
Number of students receiving free/reduced lunch					
Percent of economically disadvantaged					
Percent of students defined as LEP					
Total number of African American students					
Total number of Hispanic students					
Total number of White students					
Total number of other students					
Percent of Special Education					
Percent of students retained					
Percent of students passing for all TAKS tests taken					
Percent of students that Met Standard in Reading					
Percent of students that Met Standard in Math					
Percent of students that Met Standard in Science					
Attendance Rate					
Annual Dropout Rate					
Overall School/Campus Rating					

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
---	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 1: Center Information

Part 1: Center Information consists of Charts 1-7, which must be completed for every center included in the application. This schedule is designed to gather information for up to four feeder/adjunct sites. **If there are more than four feeder/adjunct sites for a given center, reproduce the entire schedule as many times as necessary and complete the additional set to gather all required information for all additional feeder/adjunct sites.**

Chart 5: Risky Behaviors. Enter by school year indicated from PEIMS 425 Report. For both non-criminal and criminal, enter the number of incidents and the percentage of individual students involved. In the Comparison Information column enter one of the following responses: Increased, Decreased, or Remained the Same.

	Category of Referral				Comparison Information	
	Non-Criminal 2007-2008		Criminal 2007-2008			
	Number of incidents	Percentage of students	Number of Incidents	Percentage of students	Compared to school year 2006-2007, the number of non-criminal referrals in 2007-2008:	Compared to school year 2006-2007, the number of criminal referrals in 2007-2008:
Host Site						
Feeder/ Adjunct Site 1						
Feeder/ Adjunct Site 2						
Feeder/ Adjunct Site 3						
Feeder/ Adjunct Site 4						

Chart 6: Program Start/End Dates. Complete all boxes in this part. **Number of unduplicated regular students to be served:** For the **Fall Term**, enter the number of unduplicated students to be served. For the **Spring Term**, enter the number of new students to be served, e.g. those **not** served in the Fall Term. For the **Summer Term**, enter the number of new students to be served, e.g. those **not** served in the Fall or Spring Term. In the **Total** enter the total number of unduplicated students for year 1. **Note: Requests to reduce the number of students or adults served, or number of days/weeks of program activities will NOT be approved.**

	Fall Term	Spring Term	Summer Term	Total
Start date (MM/DD/YY):				
End date (mm/DD/YY):				
Number of weeks in service:				
Number of days (minus holidays):				
Number of Unduplicated Regular Students to be served				
Number of Adults to be Served				

Chart 7: Program Hours. Enter the hours of the day that program activities are offered to students (and not adults served) during the fall, spring, and summer terms. **Note: Requests to reduce the number of program hours will NOT be approved.**

Day of the Week	Fall Term	Spring Term	Summer Term
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			
Total Hours Per Week:			

<p style="text-align: center;">For TEA Use Only</p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____</p> <p>by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No</p>
---	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4A—Program Abstract: Part 2: 21st CCLC Program Funding

Chart 1: 21st CCLC Program Funding. It is not the intent of TEA to provide all of the funding necessary to provide a comprehensive 21st CCLC program. In the table below enter all funding that will be utilized to provide an effective 21st CCLC program, including the amount requested in this application.

Total Source of Funds Available for Program (include amount requested)	Funding Source (Federal, State, County, Local, Private)	Amount	Intended Use of Funds
21 st CCLC Cycle 6, Year 1, grant funds	Federal		
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
Total Cost of 21st CCLC Program:		\$	

Chart 2: 21st CCLC Center Level Funding. Applicants must ensure that the grant amount applied for at an individual center must be utilized at that center, e.g. if an applicant applies for \$2,000,000 to fund 10 centers that serve 200 students per center then \$200,000 of grant funds must be spent at each center. In addition to the 5% for administrative costs, a percentage of funds may be used from each center to pay for costs associated for the Project Director. In the table below, enter all funding that will be utilized to provide an effective 21st CCLC program at each center, including the amount requested in this application.

Center #	Number of Unduplicated Regular Students to Be Served	21 st CCLC Cycle 6, Year 1, Grant Award Applied for per Center	Amount of Alternate Funding Sources to Be Utilized at Each Center	Total Budget per Center
1		\$	\$	\$
2		\$	\$	\$
3		\$	\$	\$
4		\$	\$	\$
5		\$	\$	\$
6		\$	\$	\$
7		\$	\$	\$
8		\$	\$	\$
9		\$	\$	\$
10		\$	\$	\$
Total 21st CCLC Funding:			\$	

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p> <p>Schedule #4A—Program Abstract: Part 3: Program Objectives</p>		

Chart 1. Years 1–5 Classification Category. Enter the letter of the **Classification Category**, listed at the bottom of the page, and **Priority** level that best describes the classification for each objective for **Years 1–5** of your 21st CCLC grant.

Number	Objective	Classification Category (Enter Appropriate Letter(s) from chart below)	Priority (High, Medium or Low)
1.	Improve academics		
2.	Improve attendance		
3.	Improve behavior		
4.	Improve promotion rates		
5.	Improve graduation rates		

Chart 2. Year 1 Classification Category. Enter the letter of the **Classification Category**, from the chart at the bottom of the page, and **Priority** level that best describes the classification for each objective for **Year 1** of your 21st CCLC grant.

Number	Objective	Classification Category (Enter Appropriate Letter(s) from chart below)	Priority (High, Medium or Low)
1.			
2.			
3.			
4.			
5.			

Classification Categories:

- A.** Improving Student Achievement
- B.** Improving Student Behavior
- C.** Increasing Participation in Core Educational Services
- D.** Increasing Participation in Enrichment Activities
- E.** Increasing Participant Attendance and Retention Throughout all Terms.
- F.** Meeting planned Hours of Operation (Impact Opportunities)

- G.** Offering a Particular type of service or service for Specifically Targeted Populations
- H.** Fostering Community Collaboration
- I.** Facilitating Social Development of Students
- J.** Providing a Safe and Secure Environment
- K.** Other: (Identify within the cell)

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p> <p>Schedule #4A—Program Abstract: Part 4: Program Strategies</p>		

In this section of the grant application, outline your strategies for meeting the program objectives identified on the previous page. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Objective # 1

Enter the strategies for Objective # 1 in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Objective # 2

Enter the strategies for Objective # 2 in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Objective # 3

Enter the strategies for Objective # 3 in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4A—Program Abstract: Part 4: Program Strategies (Cont.)</p>		

Objective # 4

Enter the strategies for Objective # 4 in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Objective # 5

Enter the strategies for Objective # 5 in the box below. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements</p>		

The following statutory and TEA requirements must be met in order for the applicant to receive the 21st CCLC Cycle 6, Year 1, Grant. (Responses limited to space provided. Front side only. Arial or Verdana font, not smaller than 9 point).

Statutory Requirements

1. Describe the before-and after-school, summer, and/or other non-school-time 21st CCLC activities that will be funded by this grant award. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

2. Describe how the applicant will ensure that students travel safely to and from the center and home. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

3. Describe how the applying organization will disseminate information about the center (including its location) to the community in a manner that is both understandable and accessible. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

4. Describe how the proposed activities are expected to improve student achievement. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point.)

5. Describe how federal, state, and local programs will be combined and/or coordinated with the proposed program for the most effective use of public resources. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

6. Describe how the program will meet the following principles of effectiveness: (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

- A. **An assessment of objective data regarding need for the before- and after- school programs (including during summer or other periods when school is not in session) and activities in the schools and communities.**

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

B. An established set of performance measures aimed at ensuring the availability of high-quality academic enrichment opportunities.

C. If appropriate, scientifically based research that provides evidence that the program or activity will help students meet State and local student academic achievement standards.

7. Describe the role in the partnership between the LEA, community-based organization, and another public or private organization (if applicable).

8. How will the proposed program address the identified community needs, including the needs of working families? (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

9. Describe the applicant’s experience, or promise of success, in providing enrichment and educationally related activities that will complement and enhance the academic performance, achievement, and positive youth development of students. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

10. Describe the preliminary plan for how the community learning center will continue after grant funding ends. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

11. Describe how qualified senior citizens will be used as volunteers, if applicable. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

By checking the box beside each of the following items, the applicant provides assurance it will comply with the following grant requirements:

12. Confirm by checking the box that the 21st CCLC program will take place in a safe and easily accessible facility.

13. Confirm by checking the box that the program was developed and will be carried out in active collaboration with the schools the students attend.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

14. Confirm by checking the box that the program will primarily target students, and their families, who attend schools eligible for Title I school-wide programs.

15. Confirm by checking the box that funds under the program will be used to increase the level of state, local, and other non-federal funds that would, in the absence of these federal funds, be made available for authorized programs and activities, and will not supplant federal, state, local, or non-federal funds.

16. Confirm by checking the box that the community was given notice of the applicant’s intent to submit a continuation application.

17. Confirm by checking the box that both the application and any waiver request will be made available to the public for review following submission.

TEA Requirements

1. Campus Needs Assessment

A. Confirm by checking the box that a Campus Needs Assessment will be conducted for each campus participating in the learning center.

B. Describe how the campus needs assessment will be conducted to identify the needs of students, families, and the campus. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

C. Describe how the program will meet the needs of the campus improvement plan (for school(s) identified as In Need of Improvement under Title I, Section 1116, School Improvement). (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA.</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

2. Five-Year Strategic Plan

A. Describe how the program will be promoted in the community. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

B. Describe how the program will secure the necessary funding, resources, and partnerships to sustain the program. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

C. Describe how the program was implemented in collaboration with the community and how community involvement will continue. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

D. Confirm by checking the box that an annual operation plan will be prepared for each year and submitted with the continuation application that provides the activities, steps, and processes that will be implemented to address the current year of the strategic plan.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B – Program Description – Part 1 Program Requirements (Cont.)</p>		

E. Confirm by checking the box that the strategic plan and annual operation plan will be submitted by the end of the first year with the continuation application.

3. Community Task Force

A. Confirm by checking the box that a community task force will be developed for each community/city (or a collaboration where multiple districts are involved), or grantees may join an existing network, which must be fully operational before the end of the first year.

B. Confirm by checking the box that the community task force will help develop goals and provide support and guidance for the 21st CCLC program.

C. Confirm by checking the box that the community task force will assist in securing community buy-in and support for the program.

D. Confirm by checking the box that the community task force will assist in the development and implementation of the strategic plan.

E. Describe how the preliminary plan will meet the program requirements of the task force. Please include responsible staff and timelines. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

4. Staffing

A. Confirm by checking the appropriate boxes that the Project Director will perform the following functions:

- i. Manage, coordinate, and oversee all grant activities.
- ii. Implement and facilitate staff training in coordination with the Technical Assistance Coordinator.
- iii. Develop and maintain an organizational chart of all staff involved with the program to include the roles, responsibilities and qualifications of all staff and organizations participating in the program.
- iv. Serve as the main contact with the agency regarding all requirements and issues related to the program, to include data collection and program implementation.
- v. Keep TEA informed of accurate contact information for key personnel including the Project Director/primary contact, fiscal agency, business manager, data specialist, and grant writer.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

B. Confirm by checking the appropriate boxes that the Site Coordinator will perform the following functions:

- i. Be available for each center to coordinate all activities (unless only one center is submitted for funding in the application).
- ii. Be readily available during the school day to provide advocacy for students enrolled in the 21st CCLC program.
- iii. Work with principals and school officials regarding recruitment efforts and activity planning to ensure alignment with the school day.
- iv. Conduct the campus needs assessment and develop the campus service delivery plan.
- v. Meet with students, teachers, and parents as necessary to communicate student needs.
- vi. Facilitate strategies for student assessments, student interventions, personal graduation plans, and determine the best course of action.
- vii. Gather student and grant-level data (ensuring the safety and confidentiality of student information) to include grades, attendance, behavior referrals, student program participation, staffing, and partners.
- viii. Enter required data into the 21st CCLC tracking system within specified timelines.
- ix. Attend required conferences and training sessions, and facilitate training to staff.
- x. Make reasonable accommodations to meet with assigned Technical Assistance Coordinator as requested, either through scheduled/unscheduled visits, and participate in scheduled conference calls.
- xi. Work with partners, community stakeholders, and vendors to coordinate program services.

5. Management Plan

Describe how the grant activities will be managed for the proposed centers and monitored on a day-to-day basis. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B – Program Description – Part 1 Program Requirements (Cont.)</p>		

Confirm by checking the appropriate boxes that the aforementioned management plan includes the following components:

Communication

- A. On-going communication between Project Directors and Site Coordinators to ensure that all parties are informed of the application requirements and amendments to include providing them with a copy of the approved application.
- B. Coordination with the Technical Assistance Coordinator (TAC) and agreement to implement all recommendations as necessary.
- C. A standard process in place among all stakeholders to ensure on-going communication and coordination in order to identify and address issues regularly.

Training

- D. Personnel involved with the development of the application and with a key major role, i.e. business office staff, superintendent, grant management staff will attend a required orientation on program and fiscal issues to be held in August 2009, in Dallas (announced upon Notification of Grant Award).
- E. Funds have been budgeted for the required attendance of the Project Director and Site Coordinators at all trainings, conferences, workshops and meetings to include the national and state conferences and other Technical Assistance trainings as requested by TEA (the number of training workshops for the 2009-2010 school year have not yet been established; however, in addition to the State and National Conference, grantees must budget for at least 2 regional trainings).
- F. Appropriate staff participation in all surveys and needs assessments developed by the state technical assistance provider, Edvance Research, Inc., on behalf of TEA.

Tracking and Data Collection

- G. Describe how student and program level data will be collected in preparation for entry into the 21st CCLC Tracking System (see TEA Requirement # 5G, Part 2: Program Requirements). (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Confirm by checking the appropriate boxes that the aforementioned management plan includes the following components:

- H. Established data quality and processes to protect confidential student information and education records according to the Family Educational Rights and Privacy Act (FERPA). FERPA guidance can be found at: <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.
- I. Establish policies regarding the encrypting of removable media and carrying confidential student level information on agency laptops, USB flash drives, and other removable media; policies must specify the downloading of student data on home computers is not allowed.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

Monitoring & Evaluation

- J. Adopt and report on TEA goals, specific program objectives, and performance measures in a timely fashion.
- K. Evaluate center activities for effectiveness and continuous improvement.
- L. Conduct regular, internal monitoring to ensure compliance with all grant requirements and cooperate with program implementation assurance conducted by TEA.
- M. Conduct an evaluation (internal or external) after year 1 to assess progress towards achieving the stated goals and objectives and how the results will be used to refine, improve and strengthen the program or activity.

6. Center Operation Requirements

By checking the boxes provided, confirm that you have read and understand the following two paragraphs:

- A. Programs must begin services no later than Tuesday, September 8, 2009, and maintain the services within the timelines stated in this application. Failure to do so may result in reduced funding and the allocated funds may be reduced proportionate to reduction of scope in implementation time.
- B. Each center must serve the amount of regular, unduplicated students per year as stated in the grant application (a regular student is one that attends the program 30 days or more during the school year). The funding amount in continuation years will be contingent upon the number of students served in the prior year.
- C. Describe how recruitment efforts will be aimed at students in need of academic assistance. (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

Confirm by checking the boxes that you have read and understand the following:

- D. Centers must provide a consistent and dependable schedule of activities for both students and parents.
 - i. Rotation of student participation (such as restricting attendance by grade level on various days)/ or alternative day schedules is not allowed.
 - ii. Program must be offered a minimum of 12 hours per week, 4-5 days per week, Sunday through Saturday, for the fall and spring term.
- E. Centers must provide a summer program to operate at least 4 hours per day, 4 days per week, for a minimum of 4 weeks.
- F. Centers must obtain necessary parental consent for students to participate in the 21st CCLC program.
- G. Centers must ensure that a process is in place to document and address emergency situations, including an emergency readiness plan, emergency contact information, and follow-up documentation.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule #4B – Program Description – Part 1 Program Requirements (Cont.)</p>		

Activity Planning Requirements:

- H. **Confirm by checking the box** that all activities (including service learning projects) are developed using the **Center Service Delivery Plan** (see Program Operating Procedures, posted online). The Center Service Delivery Plan will be required upon notification of grant award for each host center participating in the program with activities developed based on the **Four Component Activity Guide** (see Appendix 2: Four Component Activity Guide, Part 3: Schedule Instructions, for full list of activities).
- I. **Confirm by checking the box** that you have read and understood the chart below which provides a description of the types of activities that must be offered in each of the four components.

Academic Assistance	Enrichment	Family and Parental Support Services	College and Workforce Readiness
Services and activities that support all educational areas as needed to promote student achievement and success in their school experiences. Programs should create exciting intrinsic motivation to sustain constant student participation.	Services and activities that provide positive social, cultural, recreational, interpersonal skills, health and wellness, and experiences to enrich and expand students' understanding of life and involvement in community.	Services and activities that support and help to increase the participation of parents in the students' educational experience.	Services and activities that promote workforce awareness, job and/or college readiness, skills training, preparation for the workforce and assistance in the attainment of employment and/or funding for college.

- J. Confirm by checking the box that activities provided support the Campus Improvement Plan (for school(s) identified as in need of improvement under Title I, Section 1116 School Improvement).
- K. Confirm by checking the box that proposed activities must be those not currently listed on the Campus Improvement Plan (CIP) or supplement the CIP.
- L. Confirm by checking the box that activities are based upon the campus needs assessment and aligned to help meet the performance objectives.
- M. Confirm by checking the box that activities are **45 minutes in length** and planned for each hour a center is open.
- N. Confirm by checking the box that activities are well planned and supplement the school day content by using a variety of instructional methods different from those used in the classroom.
- O. Confirm by checking the box that activities are regular, on-going and appropriate to the age and grade level of the students to be served and provided year round to expand and enhance learning.
- P. Confirm by checking the box that activities are hands-on and encourage student attendance and participation.
- Q. Confirm by checking the box that curriculum for academic related activities align with TEKS whenever possible.
- R. Confirm by checking the box that activities are supervised by qualified individuals at all times and ensure that the appropriate supervising adult to student ratio (22 to 1) is met.
- S. Confirm by checking the box that activities include the resources necessary to meet student's needs.
- T. Confirm by checking the box that access to small group instruction is designed to provide intervention and accelerated learning for students at risk of academic failure.

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p> <p>Schedule #4B –Program Description – Part 1 Program Requirements (Cont.)</p>		

7. Written Agreements

Confirm by checking the box that all written agreements are included in this grant application.
 Confirm by checking the box that all written agreements have been developed for services through community partnerships between a local educational agency, a community-based organization, and/or another public or private entity.

Confirm by checking the appropriate boxes that the written agreements address the following requirements:

- A. The roles and responsibilities of each in establishing a center and providing activities.
- B. The roles and responsibilities of each in implementing the proposed program and how each will contribute to the program, including who will serve as the fiscal agent.
- C. If there are costs for services provided by one or more parties, the information should be included.
- D. The roles of each in providing, sharing and reporting student data and information to meet grant reporting requirements to ensure that timelines will be met.

8. Reapplying Organizations

The following conditions apply to organizations that have had previous 21st CCLC grants and seek to fund new or existing centers (Cycles 1-3):

- A. Confirm by checking the box that previous grant funding was not revoked for issues of noncompliance.
- B. **Describe how grant funding has resulted in evidence of measureable student gains, progress towards stated objectives, and satisfaction of stakeholders.** (Responses limited to space provided, front side only. Use Arial or Verdana font, not smaller than 9 point).

- C. **Describe the level of support provided by community stakeholders and success and/ or progress in securing additional support and/ or funding to help sustain program operations.**

- D. **Describe the program’s ability to continue operation at the same or higher level if Cycle 6 funding is awarded.**

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p> <p>Schedule #4B –Program Description – Part 2 Program Activities</p>		

Enter activities that will be implemented in Year 1. Reproduce this schedule as many times as necessary.

Term(s) column: Enter **one** of the following: Fall, Spring, Summer, Fall & Spring; Fall & Summer; Spring & Summer; Fall, Spring & Summer

Frequency column: Enter **one** of the following: Every week; 1 – 3 times a month; Less than once a month

Activity #	Activity Description	Term(s)	Frequency	Student or Adult/Family
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #4C-Performance Assessment and Evaluation

Part 1: Component Description (limited to the space provided, font size no smaller than 9 pt, Arial or Verdana)

By submitting this application, the applicant agrees to comply with any reporting and evaluation requirements that may be established by the TEA and to submit the reports in the format and manner requested by TEA.

Ongoing Monitoring/Continuous Improvement

Qualitative and Quantitative Data Collection Methods

Formative Evaluation

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No.</p> <p>_____ Amendment No</p>
--	--	--

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule # 4C – Performance Assessment and Evaluation**

Part 2: Performance Targets					
#	Performance Measure	Assessment Instrument or Tool	Current Year Performance		Target (Grant Year 1)
			Projected	Actual	
1	The percentage of all 21 st Century regular program participants whose mathematics and English grades improved from Fall to Spring.				
2	The percentage of all 21 st Century regular program participants who improve from not proficient to proficient or above in TAKS reading and TAKS mathematics.				
3	The percentage of all 21 st Century regular program participants with teacher-reported improvement in homework completion and class participation.				
4	The percentage of all 21 st Century regular program participants with teacher-reported improvements in student behavior.				
5	The percentage of all 21 st Century regular program participants showing improvement in school day attendance.				
6	The percentage of students in K-11 that promote to the next grade as of the end of the school year.				
7	The percentage of 11 th and/or 12 th grade high school students that graduate at the end of the school year/ summer.				
8	The percentage of all 21 st Century program participants that attend 30 hours or more of programming per term.				
9	The percentage of all 21 st Century program participants involved in extracurricular school activities.				
10	The percentage of all 21 st Century program participants whose activity selection is based on a needs assessment.				
11	The percentage of 21 st Century Site Coordinators who implement strategies learned as a result of trainings attended. (Based on Project Director assessments).				
12	The total number of innovative instructional activities offered.				
13	The total number of students meeting with an assigned adult advocate.				
14	The total number of parent meetings held by the Site Coordinator.				
15	The total number of school day staff meetings held by the Site Coordinator.				
16	The total number of pre- and post-test assessments conducted.				
17	The total number of staff members receiving training.				

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule # 4D - Equitable Access and Participation- Barriers and Strategies

No Barriers

#	No Barriers	Students	Teachers	Others
000	The applicant assures that no barriers exist to equitable access and participation for any groups.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Gender-specific Bias

#	Strategies for Gender-specific Bias	Students	Teachers	Others
A01	Expand opportunities for historically underrepresented groups to fully participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A02	Provide staff development on eliminating gender bias	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A03	Ensure strategies and materials used with students do not promote gender bias	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A04	Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of gender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A05	Ensure compliance with the requirements in Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of gender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A06	Ensure students and parents are fully informed of their rights and responsibilities with regard to participation in the program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Cultural, Linguistic, or Economic Diversity

#	Strategies for Cultural, Linguistic, or Economic Diversity	Students	Teachers	Others
B01	Provide program information/materials in home language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B02	Provide interpreter/translator at program activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B03	Increase awareness and appreciation of cultural and linguistic diversity through a variety of activities, publications, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B04	Communicate to students, teachers, and other program beneficiaries an appreciation of students' and families' linguistic and cultural backgrounds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B05	Develop/maintain community involvement/participation in program activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B06	Provide staff development on effective teaching strategies for diverse populations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B07	Ensure staff development is sensitive to cultural and linguistic differences and communicates an appreciation for diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B08	Seek technical assistance from Education Service Center, Technical Assistance Center, Title I, Part A School Support Team, or other provider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B09	Provide parenting training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B10	Provide a parent/family center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B11	Involve parents from a variety of backgrounds in decision making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B12	Offer "flexible" opportunities for parent involvement including home learning activities and other activities that don't require parents to come to the school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B13	Provide child care for parents participating in school activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B14	Acknowledge and include family members' diverse skills, talents, and knowledge in school activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B15	Provide adult education, including GED and/or ESL classes, or family literacy program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B16	Offer computer literacy courses for parents and other program beneficiaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No</p>
--	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule # 4D - Equitable Access and Participation- Barriers and Strategies

Barrier: Cultural, Linguistic, or Economic Diversity (continued)

#	Strategies for Cultural, Linguistic, or Economic Diversity	Students	Teachers	Others
B17	Conduct an outreach program for traditionally "hard to reach" parents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B18	Coordinate with community centers/programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B19	Seek collaboration/assistance from business, industry, or institution of higher education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B20	Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of race, national origin, and color	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B21	Ensure compliance with the requirements in Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, national origin, and color	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B22	Ensure students, teachers, and other program beneficiaries are informed of their rights and responsibilities with regard to participation in the program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B23	Provide mediation training on a regular basis to assist in resolving disputes and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Gang-related Activities

#	Strategies for Gang-related Activities	Students	Teachers	Others
C01	Provide early intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C02	Provide Counseling.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C03	Conduct home visits by staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C04	Provide flexibility in scheduling activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C05	Recruit volunteers to assist in promoting gang-free communities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C06	Provide mentor program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C07	Provide before/after school recreational, instructional, cultural, or artistic programs/activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C08	Provide community service programs/activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C09	Conduct parent/teacher conferences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C10	Strengthen school/parent compacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C11	Establish partnerships with law enforcement agencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C12	Provide conflict resolution/peer mediation strategies/programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C13	Seek collaboration/assistance from business, industry, or institution of higher education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C14	Provide training/information to teachers, school staff, & parents to deal with gang-related issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Drug-related Activities

#	Strategies for Drug-related Activities	Students	Teachers	Others
D01	Provide early identification/intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D02	Provide Counseling.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D03	Conduct home visits by staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D04	Recruit volunteers to assist in promoting drug-free schools and communities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D05	Provide mentor program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No</p>
--	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule # 4D - Equitable Access and Participation- Barriers and Strategies

Barrier: Drug-related Activities (continued)				
D06	Provide before/after school recreational, instructional, cultural, or artistic programs/activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D07	Provide community service programs/activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D08	Provide comprehensive health education programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D09	Conduct parent/teacher conferences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D10	Establish school/parent compacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D11	Develop/maintain community partnerships.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D12	Provide conflict resolution/peer mediation strategies/programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D13	Seek collaboration/assistance from business, industry, or institution of higher education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D14	Provide training/information to teachers, school staff, & parents to deal with drug-related issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D15	Seek Collaboration/assistance from business, industry, or institution of higher education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrier: Visual Impairments				
#	Strategies for Visual Impairments	Students	Teachers	Others
E01	Provide early identification and intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E02	Provide Program materials/information in Braille.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E03	Provide program materials/information in large type.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E04	Provide program materials/information on tape.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrier: Hearing Impairments				
#	Strategies for Hearing Impairments	Students	Teachers	Others
F01	Provide early identification and intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F02	Provide interpreters at program activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrier: Learning Disabilities				
#	Strategies for Learning Disabilities	Students	Teachers	Others
G01	Provide early identification and intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G02	Expand tutorial/mentor programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G03	Provide staff development in identification practices and effective teaching strategies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G04	Provide training for parents in early identification and intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrier: Other Physical Disabilities or Constraints				
#	Strategies for Other Physical Disabilities or Constraints	Students	Teachers	Others
H01	Develop and implement a plan to achieve full participation by students with other physical disabilities/constraints.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p style="text-align: right;">_____ County District No.</p> <p style="text-align: right;">_____ Amendment No</p>
--	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule # 4D - Equitable Access and Participation

Barriers and Strategies

Barrier: Absenteeism/Truancy

#	Strategies for Absenteeism/Truancy	Students	Teachers	Others
K01	Provide early identification/intervention.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K02	Develop and implement a truancy intervention plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K03	Conduct home visits by staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K04	Recruit volunteers to assist in promoting school attendance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K05	Provide mentor program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K06	Provide before/after school recreational or educational activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K07	Conduct parent/teacher conferences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K08	Strengthen school/parent compacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K09	Develop/maintain community partnerships.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K10	Coordinate with health and social services agencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K11	Coordinate with the juvenile justice system.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K12	Seek collaboration/assistance from business, industry, or institution of higher education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: High Mobility Rates

#	Strategies for High Mobility Rates	Students	Teachers	Others
L01	Coordinate with social services agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L02	Establish partnerships with parents of highly mobile families.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L03	Establish/maintain timely record transferal system.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Lack of Support from Parents

#	Strategies for Lack of Support from Parents	Students	Teachers	Others
M01	Develop and implement a plan to increase support from parents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M02	Conduct home visits by staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M03	Recruit volunteers to actively participate in school activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M04	Conduct parent/teacher conferences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M05	Establish school/parent compacts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M06	Provide parenting training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M07	Provide a parent/family center.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M08	Provide program materials/information in home language.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M09	Involve parents from a variety of backgrounds in school decision making.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M10	Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M11	Provide child care for parents participating in school activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M12	Acknowledge and include family members' diverse skills, talents, acknowledge in school activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M13	Provide adult education, including GED and/or ESL classes, or family literacy program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M14	Conduct an outreach program for traditionally "hard to reach" parents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule # 4D - Equitable Access and Participation**

Barriers and Strategies

Barrier: Shortage of Qualified Personnel

#	Strategies for Shortage of qualified Personnel	Students	Teachers	Others
N01	Develop and implement a plan to recruit and retain qualified personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N02	Recruit and retain teachers from a variety of racial, ethnic, and language minority groups.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N03	Provide mentor program for new teachers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N04	Provide intern program for new teachers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N05	Provide professional development in a variety of formats for personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N06	Collaborate with colleges/universities with teacher preparation programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Lack of Knowledge regarding Program Benefits

#	Strategies for Lack of Knowledge regarding Program Benefits	Students	Teachers	Others
P01	Develop and implement a plan to inform program beneficiaries of program activities & benefits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P02	Publish newsletter/brochures to inform program beneficiaries of activities and benefits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P03	Provide announcements to local radio stations & newspapers about program activities/benefits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P99	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Lack of Transportation to Program Activities

#	Strategies for Lack of Transportation to Program Activities	Students	Teachers	Others
Q01	Provide transportation for parents and other program beneficiaries to activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q02	Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q03	Conduct program activities in community centers and other neighborhood locations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q04	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Barrier: Other Barrier

#	Strategies for Other Barrier	Students	Teachers	Others
Z99	Other Barrier:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Strategy:			

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>		
<p>Schedule # 4E - Private Nonprofit School Participation</p>		
<p>Part 1: Private Nonprofit School Contacts</p>		
<p>Initial Contact (this section required whether or not any private nonprofit schools are participating)</p>		
<p>Total Schools within Boundary</p>		<p>Total Eligible Students</p>
<p>None within Boundary</p>		<p>Data Not Available</p>
<p>Initial Phase Contact Methods (this section required if any private nonprofit schools within boundaries)</p>		
<p><input type="checkbox"/> Certified Letters <input type="checkbox"/> Documented Phone Calls <input type="checkbox"/> Meetings <input type="checkbox"/> Fax Documents <input type="checkbox"/> e-Mail Communications</p>		
<p><input type="checkbox"/> Other Method:</p>		
<p>Part 2: Consultation and Services</p>		
<p>Participant Consultation</p>		
<p>Development and Design Phase Consultation Methods</p>		
<p><input type="checkbox"/> Certified Letters <input type="checkbox"/> Documented Phone Calls <input type="checkbox"/> Meetings <input type="checkbox"/> Fax Documents <input type="checkbox"/> e-Mail Communications</p>		
<p><input type="checkbox"/> Other Method:</p>		
<p>Requirements Considered (P.L. 107-110, Section 9501 (c))</p>		
<p><input type="checkbox"/> How children's needs will be identified</p>		
<p><input type="checkbox"/> What services will be offered</p>		
<p><input type="checkbox"/> How, where, and by whom the services will be provided</p>		
<p><input type="checkbox"/> How the services will be academically assessed, and how the results of that assessment will be used to improve those services</p>		
<p><input type="checkbox"/> The size and scope of the equitable services to be provided to the eligible private nonprofit school children, and the proportion of funds that is allocated under subsection (a)(4) for such services</p>		
<p><input type="checkbox"/> The method or sources of data that are used under subsection (c) and section 1113(c)(1) to determine the number of children from low-income families and participating school attendance areas who attend private nonprofit schools</p>		
<p><input type="checkbox"/> How and when the organization will make decisions about the delivery of services to such children, including a thorough consideration & analysis of the views of the private nonprofit school officials on the provision of services through a contract with potential third-party providers</p>		
<p><input type="checkbox"/> How, if the organization disagrees with the views of the private nonprofit school officials on the provision of services through a contract, the organization will provide in writing to such officials an analysis of the reasons why the organization has chosen not to use a contractor</p>		
<p><input type="checkbox"/> Other:</p>		
<p>Services and Benefits Delivery</p>		
<p>Designated Places/Sites</p>		
<p><input type="checkbox"/> Public School</p>	<p><input type="checkbox"/> Private Nonprofit School</p>	<p><input type="checkbox"/> Neutral Site</p>
<p><input type="checkbox"/> Other Place:</p>		
<p>Designated Times</p>		
<p><input type="checkbox"/> Regular School Day</p>	<p><input type="checkbox"/> Before School Day</p>	<p><input type="checkbox"/> After School Day</p>
<p><input type="checkbox"/> Summer Vacation</p>		
<p><input type="checkbox"/> Other Time:</p>		
<p>Total Participants</p>		
<p><input type="checkbox"/> No Schools Participating</p>	<p><input type="checkbox"/> No Students Participating</p>	<p><input type="checkbox"/> No Teachers Participating</p>
<p>Total Schools:</p>	<p>Total Students:</p>	<p>Total Teachers:</p>

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule # 4F - Private Nonprofit School Participation**

Part 3: Selection Criteria / Activity Timeline

#	Private Nonprofit School Name # Students and Teachers		Selection Criteria	Major Activities	Begin Date
					End Date
1					
	Students:	Teachers:			
2					
	Students:	Teachers:			
3					
	Students:	Teachers:			
4					
	Students:	Teachers:			
5					
	Students:	Teachers:			
6					
	Students:	Teachers:			
7					
	Students:	Teachers:			
8					
	Students:	Teachers:			
9					
	Students:	Teachers:			
10					
	Students:	Teachers:			
11					
	Students:	Teachers:			
12					
	Students:	Teachers:			

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No</p>
--	--	---

**Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule # 4F - Private Nonprofit School Participation**

Part 3: Selection Criteria / Activity Timeline

#	Private Nonprofit School Name # Students and Teachers		Selection Criteria	Major Activities	Begin Date
					End Date
13					
	Students:	Teachers:			
14					
	Students:	Teachers:			
15					
	Students:	Teachers:			
16					
	Students:	Teachers:			
17					
	Students:	Teachers:			
18					
	Students:	Teachers:			
19					
	Students:	Teachers:			
20					
	Students:	Teachers:			
21					
	Students:	Teachers:			
22					
	Students:	Teachers:			
23					
	Students:	Teachers:			
24					
	Students:	Teachers:			

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #5- Program Budget Summary

<p>Program Authority: PL107-110. Title IV, Part B-21st Century Community Learning Centers</p>	<p>Fund Code/Shared Services Arrangement Code 265</p>
---	--

Project Period: August 1, 2009, through July 31, 2010

Class/Object Code and Description	Program Cost	Admin Cost	Total Budget	Match
Payroll Costs	5B 6100	\$	\$	\$
Professional and Contracted Services	5C 6200	\$	\$	\$
Supplies and Materials	5D 6300	\$	\$	\$
Other Operating Costs	5E 6400	\$	\$	\$
Capital Outlay (Exclusive of 6619 and 6629) (15XX for charter schools only)	5G 6600/ 15XX	\$	\$	\$
	Total Direct Costs	\$	\$	\$
	Indirect Costs %	\$	\$	\$

Grand Total

Total Budgeted Costs:	\$	\$	\$	\$
-----------------------	----	----	----	----

Shared Services Arrangement

6493	Payments to Member Districts of Shared Services Arrangements	\$	\$	\$	\$
------	--	----	----	----	----

Administrative Cost Calculation

Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs	\$
Multiply by .05 (5% limit)	X .05
Enter Maximum Allowable for Administration, including indirect costs.	\$

Note: **Maintenance of Effort is required for each year of the grant, including Cycle 6, Year 1.**

(15XX is for use by open enrollment charter schools only)

For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA		TEXAS EDUCATION AGENCY Standard Application System (SAS) School Year 2009-2010		_____ County District No. _____ Amendment No		
Texas 21st Century Community Learning Centers, Cycle 6, Year 1						
Schedule #5B—Payroll Costs (6100)						
Budgeted Costs						
Employee Position Titles		Justification	#Full-Time Effort	#Part-Time Effort	Amount Budgeted	Match
Academic						
1	Teacher				\$	
2	Educational Aide				\$	
3	Tutor				\$	
Program Management and Administration						
4	Project Director				\$	
5	Site Coordinator				\$	
6	Teacher Facilitator				\$	
7	Teacher Supervisor				\$	
8	Secretary/Administrative Assistant				\$	
9	Data Entry Clerk				\$	
10	Grant Accountant/Bookkeeper				\$	
11	Evaluator/Evaluation Specialist				\$	
Auxiliary						
12	Counselor				\$	
13	Social Worker				\$	
14	Child Care Provider				\$	
15	Community Liaison/Parent Coordinator				\$	
16	Bus Driver				\$	
17	Cafeteria Staff				\$	
18	Librarian				\$	
19	School Nurse				\$	
Education Service Center (when the ESC is the applicant)						
20	ESC Specialist/Consultant				\$	
21	ESC Coordinator/Manager/Supervisor				\$	
Other Employee Positions						
22	Title:				\$	
23	Title:				\$	
24	Title:				\$	
25	Title:				\$	
26	Subtotal Employee Costs				\$	
Substitute, Extra-Duty, Benefits						
27	6112	Substitute Pay			\$	
28	6119	Professional Staff Extra-Duty Pay			\$	
29	6121	Support Staff Extra-Duty Pay			\$	
30	6140	Employee Benefits			\$	
31	Subtotal Substitute, Extra-Duty, Benefits Costs				\$	
32	Grand Total Payroll Budget (line 26 + line 31)				\$	

<p align="center">For TEA Use Only</p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by e-mail/telephone/FAX on _____</p> <p>by _____ of TEA.</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____</p> <p>Amendment No _____</p>
---	--	--

Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #5C- Itemized 6200 Professional and Contracted Services Costs Requiring Specific Approval

Expense Item Description		Amount Budgeted	Match
621 2	Audit Costs (other than audits required under OMB Circular A-133) Specify purpose: _____	\$	/
626 9	Rental or Lease of Buildings, Space in Buildings, or Land Specify purpose and provide calculation: _____	\$	/
629 9	Contracted Publication and Printing Costs (specific approval required only for nonprofits) Specify purpose: _____	\$	/
629 9	Scholarships and Fellowships (not allowed for nonprofit organizations) Specify purpose: _____	\$	/

Subtotal

6200 – Professional and Contracted Services Cost Requiring Specific Approval

Professional and Consulting Services (6219/6239) or Subgrants (6290) Less than \$10,000

#	Topic/Purpose/Service	Subgrant	Payment Amount	Amount Budgeted	Match
1.		<input type="checkbox"/>	\$	\$	/
2.		<input type="checkbox"/>	\$	\$	/
3.		<input type="checkbox"/>	\$	\$	/
4.		<input type="checkbox"/>	\$	\$	/
5.		<input type="checkbox"/>	\$	\$	/
6.		<input type="checkbox"/>	\$	\$	/
7.		<input type="checkbox"/>	\$	\$	/
8.		<input type="checkbox"/>	\$	\$	/
9.		<input type="checkbox"/>	\$	\$	/
10.		<input type="checkbox"/>	\$	\$	/

Subtotal

Professional and Consulting Services or Subgrants Less than \$10,000 \$

Professional and Consulting Services (6219) or Subgrants (6290) Greater than or Equal to \$10,000

1. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	/
6200 Professional and Contracted Services		\$		/
6300 Supplies and Materials		\$		/
6400 Other Operating Costs		\$		/
6600 Capital Outlay (Subgrants Only)		\$		/

Total Payment **Total Payment:** \$ \$

<p align="center">For TEA Use Only</p> Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ of TEA by _____ of TEA	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	County District No. _____ Amendment No _____
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #5C- Itemized 6200 Professional and Contracted Services Costs Requiring Specific Approval (cont.)

Professional and Consulting Services (6219) or Subgrants (6290) Greater than or Equal to \$10,000 (cont.)

2. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	
Total Payment		Total Payment:	\$	

3. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	
Total Payment		Total Payment:	\$	

4. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	
Total Payment		Total Payment:	\$	

5. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	
Total Payment		Total Payment:	\$	

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #5C- Itemized 6200 Professional and Contracted Services Costs Requiring Specific Approval (cont.)

Professional and Consulting Services (6219) or Subgrants (6290) Greater than or Equal to \$10,000 (cont.)

6. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	

Total Payment

	Total Payment:	\$	\$	
--	-----------------------	----	----	--

7. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	

Total Payment

	Total Payment:	\$	\$	
--	-----------------------	----	----	--

8. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	

Total Payment

	Total Payment:	\$	\$	
--	-----------------------	----	----	--

9. Topic/Purpose/Service Subgrant

Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs Title: _____		\$	\$	
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	

Total Payment

	Total Payment:	\$	\$	
--	-----------------------	----	----	--

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>		
<p>Texas 21st Century Community Learning Centers, Cycle 6, Year 1</p>				
<p>Schedule #5C- Itemized 6200 Professional and Contracted Services Costs Requiring Specific Approval (cont.)</p>				
<p>Professional and Consulting Services (6219) or Subgrants (6290) Greater than or Equal to \$10,000 (cont.)</p>				
<p>10. Topic/Purpose/Service <input type="checkbox"/> Subgrant</p>				
Class/Object Code and Description	# Positions	Payment Amount	Amount Budgeted	Match
6100 Payroll Costs		\$	\$	
Title: _____				
6200 Professional and Contracted Services		\$	\$	
6300 Supplies and Materials		\$	\$	
6400 Other Operating Costs		\$	\$	
6600 Capital Outlay (Subgrants Only)		\$	\$	
(DC) Indirect Cost (N/A)				
Total Payment				
		Total Payment:	\$	\$
Subtotal				
Professional and Consulting Services Greater Than or Equal to \$10,000:			\$	
Subtotal of Professional and Contracted Services Costs Requiring Specific Approval:			\$	
Subtotal of Professional and Consulting Services or Subgrants Less than \$10,000			\$	
Subtotal of Professional and Consulting Services Greater than or Equal to \$10,000:			\$	
Remaining 6200- Professional and Contracted Services that do not require specific approval:			\$	
Grand Total			\$	

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1

Schedule #5D - Itemized 6300 Supplies and Materials Costs Requiring Specific Approval

Expense Item Description				Amount Budgeted	Match	
6399	Technology Hardware- Not Capitalized			\$		
	#	Type	Purpose			Quantity
	1					
	2					
	3					
	4					
6399	Technology Software- Not Capitalized			\$		
6399	Supplies and Materials Associated with Advisory Council or Committee			\$		
	Specify purpose: _____					
Total Supplies and Materials Requiring Specific Approval:				\$		
Remaining 6300- Supplies and Materials that do not require specific approval:				\$		
Grand Total				\$		

Schedule #5E - Itemized 6400 Other Operating Costs Requiring Specific Approval

Expense Item Description				Amount Budgeted	Match
6411	Out of State Travel for Employees (includes registration fees)			\$	
	Specify purpose: _____				
6412	Travel for Students (includes registration fees; does not include field trips) (specific approval required only for nonprofit organizations)			\$	
	Specify purpose: _____				
6413	Stipends for Non-Employees (specific approval required only for nonprofit organizations)			\$	
	Specify purpose: _____				
6419	Travel for Non-Employees (includes registration fees; does not include field trips) (specific approval required only for nonprofit organizations)			\$	
	Specify purpose: _____				
6411/ 6419	Travel Costs for Executive Director (6411), Superintendents (6411), or Board Members (6419) (includes registration fees)			\$	
	Specify purpose: _____				
6429	Actual losses which could have been covered by permissible insurance			\$	
6490	Indemnification Compensation for Loss or Damage			\$	
6490	Advisory Council/Committee Travel or Other Expenses (explain purpose of Committee on Schedule #4B-Program Description: Project Management)			\$	
6499	Membership Dues in Civic or Community Organizations (Not allowable for University applicants)			\$	
	Specify name and purpose of organization: _____				
	Publication and Printing Costs- if reimbursed (specific approval required only for nonprofits organizations)			\$	
	Specify purpose: _____				
Total 64XX- Operating Costs Requiring specific approval:				\$	
Remaining 6400 - Other Operating Costs that do not require specific approval:				\$	
Grand Total				\$	

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by e-mail/telephone/FAX on _____ by _____ of TEA</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>County District No. _____ Amendment No _____</p>
--	--	---

Texas 21st Century Community Learning Centers, Cycle 6, Year 1
Schedule #5G - Itemized 6600/15XX Capital Outlay- Capitalized Assets Regardless of Unit Cost
(15XX is for use by Charter Schools sponsored by a nonprofit organization)

	Description/Purpose	Unit Cost	Quantity	Amount Budgeted	Match
6699/15XX- Library Books and Media (capitalized and controlled by library)					
1				\$	
66XX/15XX- Technology Hardware – Capitalized					
2				\$	
3				\$	
4				\$	
5				\$	
6				\$	
7				\$	
8				\$	
9				\$	
10				\$	
11				\$	
66XX/15XX- Technology Software- Capitalized					
12				\$	
13				\$	
14				\$	
15				\$	
16				\$	
17				\$	
18				\$	
66XX/15XX- Equipment, Furniture, or Vehicles					
19				\$	
20				\$	
21				\$	
22				\$	
23				\$	
24				\$	
25				\$	
26				\$	
27				\$	
28				\$	
Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life.					
29				\$	
Grand Total					
Total 6600/15XX- Capital Outlay Costs:				\$	

<p>SCHEDULE #6A—</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
--	---	---

Statement of provisions and assurances for the program(s) in this application:

- A. Terms defined:** As used in these Provisions and Assurances,
- "Contract" means the entire document, whatever its name or form, of which these Provisions and Assurances and other attachments and schedules, if any, are a part;
- "Agency" means the Texas Education Agency;
- "Contractor" means the party or parties to this contract other than Agency;
- "Project Administrator" means the person representing Agency or Contractor, as indicated by the contract, for the purposes of administering the contract project;
- "Contract Project" means the purpose intended to be achieved through the contract of which these Provisions and Assurances are a part;
- "Applicant" means the same as "Contractor;"
- "SAS" means the Standard Application System of which the application document is a part;
- "Application" means the entire package submitted by the Applicant including the schedules contained in the application and so indicated on the General Information page of the application package;
- "Amendment" means an application that is revised in budget categories and/or in program activities. It includes both the original application and any subsequent amendments;
- "Grant" means the same as "Contract;"
- "Grantee" means the same as "Contractor;"
- "Grantor" means the same as "Agency;" and
- "DCC" means the Document Control Center of Agency.
- B. Contingency:** This contract is executed by Agency subject to the availability of funds appropriated by legislative act for the purposes stated. All amendments and/or extensions or subsequent contracts entered into for the same or continued purposes are executed contingent upon the availability of appropriated funds. Notwithstanding any other provision in this contract or any other document, this contract is void upon appropriated funds becoming unavailable. In addition, this contract may be terminated by Agency at any time upon notice to Contractor. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from Agency. This contract may be extended or otherwise amended only by formal written amendment properly executed by both Agency and Contractor. No other agreement, written or oral, purporting to alter or amend this contract shall be valid.
- C. Contractor's Application:** Furnished to Agency in response to a request for application, is incorporated in this contract by reference for all necessary purposes. It is specifically provided, however, that the provisions of this contract shall prevail in all cases of conflict arising from the terms of Contractor's application whether such application is a written part of this contract or is attached as a separate document.
- D. Requirements, Terms, Conditions, and Assurances:** Which are stated in the Request for Application, in response to which Applicant is submitting this application, are incorporated herein by reference for all purposes. The instructions to the Standard Application System are incorporated herein by reference.
- E. Signature Authority:** Applicant certifies that the person signing this application has been properly delegated this authority.
- F. State of Texas Laws:** In the conduct of the contract project, Contractor shall be subject to Texas State Board of Education and Commissioner rules pertaining to this contract and the contract project and to the laws of the State of Texas governing this contract and the contract project. This contract constitutes the entire agreement between Agency and Contractor for the accomplishment of the contract project. This contract shall be interpreted according to the laws of the State of Texas except as may be otherwise provided for in this contract.
- G. Monitoring:** Desk reviews or on-site monitoring reviews may be conducted by Agency to determine compliance with the approved application and the applicable statute(s), law(s), regulations, and guidelines.
- H. Sanctions for Failure to Perform or for Noncompliance:** If Contractor, in Agency's sole determination, fails or refuses for any reason to comply with or perform any of its obligations under this contract, Agency may impose such sanctions as it may deem appropriate. This includes but is not limited to the withholding of payments to Contractor until Contractor complies; the cancellation, termination, or suspension of this contract in whole or in part; and the seeking of other remedies as may be provided by this contract or by law. Any cancellation, termination, or suspension of this contract, if imposed, shall become effective at the close of business on the day of Contractor's receipt of written notice thereof from Agency.

<p>SCHEDULE #6A—cont.</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
---	---	---

- I. **Contract Cancellation, etc.:** If this contract is canceled, terminated, or suspended by Agency prior to its expiration date, the monetary value of services properly performed by Contractor pursuant to this contract shall be determined by Agency and paid to Contractor as soon as reasonably possible.
- J. **Indemnification:**
For local educational agencies (LEAs), regional education service centers (ESCs), and institutions of higher education (IHEs): Contractor, to the extent permitted by law, shall hold Agency harmless from and shall indemnify Agency against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising from, or in connection with, any acts of Contractor, its agents, employees, and subcontractors, done in the conduct of the contract project.
- For all other grantees, subgrantees, contractors, and subcontractors, including non-profit organizations and for-profit businesses:** Contractor shall hold Agency harmless from and shall indemnify Agency against any and all claims, demands, and causes of action of whatever kind or nature asserted by any third party and occurring or in any way incident to, arising from, or in connection with, any acts of Contractor, its agents, employees, and subcontractors, done in the conduct of the contract project.
- K. **Encumbrances/Obligations:**
For Discretionary Programs: All encumbrances shall occur on or between the beginning and ending dates of the contract. All goods must be received and services rendered and subsequently liquidated (recorded as an expenditure or accounts payable) within the contract dates. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures. Obligations that are liquidated and recognized as expenditures must meet the allowable cost principles in OMB Circular A-87, A-21, or A-122 (as applicable) and program rules, regulations, and guidelines contained elsewhere.
For Formula Programs: All encumbrances shall occur on or between the beginning and ending dates of the contract. Contractor must liquidate (record as an expenditure) all obligations (encumbrances) incurred under the contract not later than 30 days after the end of the contract (or as specified in a program regulation, the standard application system rules, or a request for application) to coincide with the submission of the final expenditure report, due 45 days after the end of the contract. "Obligations" mean the amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment by the contractor during the same or a future period. Obligations representing orders placed are reflected in the accounting records as encumbrances. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures. Obligations that are liquidated and recognized as expenditures must meet the allowable cost principles in OMB Circular A-87, A-21, or A-122 (as applicable) and program rules, regulations, and guidelines contained elsewhere.
- L. **Financial Management and Accounting:** Grantee assures it will maintain a financial management system that provides for accurate, current, and complete disclosure of the financial results of each grant project. The financial management system records will identify adequately the source and application of funds and will contain information pertaining to grant awards, authorizations, obligations, unobligated balances, assets, outlays (i.e., expenditures), income, and interest. Fiscal control and accounting procedures will permit the tracing of funds to a level of expenditure adequate to establish that funds have been used in accordance with the approved grant application. The applicant agrees to maintain effective control over and accountability for all funds, property, and other assets. Public school districts, open enrollment charter schools, and regional education service centers in Texas must comply with the accounting requirements in the Financial Accounting and Reporting module of the *Financial Accountability System Resource Guide*, Texas Education Agency (34 CFR 74.21; 34 CFR 80.20; TEA *Financial Accountability System Resource Guide*).
- M. **Expenditure Reports:** Contractor shall submit expenditure reports in the time and manner requested by Agency as specified in the instructions to the Standard Application System (SAS) which are incorporated by reference. Unless otherwise specified, interim reports are due to TEA within 15 days after the end of each reporting period. The final expenditure report is due within 30 days after the ending date of the grant. Revised expenditure reports, where the grantee is claiming additional expenditures beyond that originally requested, must be submitted within 60 days after the ending date of the grant.
- N. **Refunds Due to TEA:** If Agency determines that Agency is due a refund of money paid to Contractor pursuant to this contract, Contractor shall pay the money due to Agency within 30 days of Contractor's receipt of written notice that such money is due to Agency. If Contractor fails to make timely payment, Agency may obtain such money from Contractor by any means permitted by law, including but not limited to offset, counterclaim, cancellation, termination, suspension, total withholding, and/or disapproval of all or any subsequent applications for said funds.

<p>SCHEDULE #6A—cont.</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
---	---	---

- O. Records Retention:** Contractor shall maintain its records and accounts in a manner which shall assure a full accounting for all funds received and expended by Contractor in connection with the contract project. These records and accounts shall be retained by Contractor and made available for programmatic or financial audit by Agency and by others authorized by law or regulation to make such an audit for a period of not less than five years from the date of completion of the contract project or the date of the receipt by Agency of Contractor's final claim for payment or final expenditure report in connection with this contract, whichever is later. If an audit has been announced, the records shall be retained until such audit has been completed.
- P. Time and Effort Recordkeeping:** For those personnel whose salaries are prorated between or among different funding sources, time and effort records will be maintained by Applicant that will confirm the services provided within each funding source. Applicant must adjust payroll records and expenditures based on this documentation. This requirement applies to all projects, regardless of funding source, unless otherwise specified. For federally funded projects, time and effort records must be in accordance with the requirements in the applicable OMB cost principles.
- Q. Forms, Assurances, and Reports:** Contractor shall timely make and file with the proper authorities all forms, assurances and reports required by federal laws and regulations. Agency shall be responsible for reporting to the proper authorities any failure by Contractor to comply with the foregoing laws and regulations coming to Agency's attention, and may deny payment or recover payments made by Agency to Contractor in the event of Contractor's failure so to comply.
- R. Copyright/Ownership:**
For School Districts and Non-profit Organizations: All materials, conceptions, and products created or conceived by Contractor, its employees, agents, consultants or subcontractors arising out of the contract shall be the sole property of Agency. Agency shall hold the copyright and shall have the exclusive right to patent and trademark all materials, conceptions, and products, created or conceived under this contract. Contractor shall so bind all concerned through written agreement with subcontractors.
For Education Service Centers (ESCs): All materials, conceptions and products created or conceived by Contractor hired by the Education Service Center (ESC), its employees, agents, consultants or any subcontractors arising out of the contract shall be the sole property of the Texas Education Agency (TEA), and the TEA shall hold the copyright to all materials, conceptions, and products, created or conceived under this contract. Contractor shall so bind all concerned through written agreement with subcontractors. If Contractor/Subcontractor(s) express an interest in obtaining a license agreement to modify, market, or sell the derived material or product developed using grant or contract funds given any of the above parties, then contact shall be made with the TEA Legal Division prior to any action being taken.
For Colleges and Universities: All materials, conceptions and products created or conceived by Contractor, its employees, agents, consultants, or subcontractors arising out of the contract shall be the sole property of Agency. Agency shall hold the copyright to all materials, conceptions, and products created or conceived under this contract. Contractor shall so bind all concerned through written agreement with subcontractors. For all materials, conceptions and products created or conceived under the contract, Contractor is granted a non-exclusive, non-transferable, royalty-free license to use the materials for its academic mission purposes only, provided, however, that Contractor is prohibited from selling or marketing said materials, conceptions, and products, created or conceived under this contract.
- S. Unfair Business Practices:** Contractor certifies that no funds provided under this grant shall be used to purchase supplies, equipment, or services from any companies found to be guilty of unfair business practices within 12 months from the determination of guilt.
- T. Subcontracting:** Contractor shall not assign or subcontract any of its rights or responsibilities under this contract, except as may be otherwise provided for in this application, without prior formal written amendment to this contract properly executed by both Agency and Contractor.
- U. Use of Consultants:** Notwithstanding any other provision of this application, Applicant shall not use or pay any consultant in the conduct of this application if the services to be rendered by any such consultant can be provided by Applicant's employees.
- V. Capital Outlay:** If Contractor purchases capital outlay (furniture and/or equipment) to accomplish the objective(s) of the project, title will remain with Contractor for the period of the contract. Agency reserves the right to transfer capital outlay items for contract noncompliance during the contract period or as needed after the ending date of the contract. This provision applies to any and all furniture and/or equipment regardless of unit price and how the item is classified in Contractor's accounting record.

<p>SCHEDULE #6A—cont.</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
---	---	---

W. Agency Property (terms): In the event of loss, damage or destruction of any property owned by or loaned by Agency while in the custody or control of Contractor, its employees, agents, consultants or subcontractors, Contractor shall indemnify Agency and pay to Agency the full value of or the full cost of repair or replacement of such property, whichever is the greater, within 30 days of Contractor's receipt of written notice of Agency's determination of the amount due. This applies whether the property is developed or purchased by Contractor pursuant to this contract or is provided by Agency to Contractor for use in the contract project. If Contractor fails to make timely payment, Agency may obtain such money from Contractor by any means permitted by law, including but not limited to offset or counterclaim against any money otherwise due to Contractor by Agency.

- X. Travel Costs:** Amounts authorized for maximum recovery for travel and per diem costs against any state or federal funding source are restricted to those amounts which are approved in the State of Texas Appropriations Bill in effect for the particular funding period. Any amount over this limit must come from local funding sources. Applicant must recover funds at a lesser rate if local policy amounts are less than the maximum allowed by the state. Out-of-state travel may not exceed the federal government rate for the locale. Travel allowances are not allowable costs.
- Y. Funds for Religious Worship, Instruction:** No funds will be used to pay for religious worship, instruction, or proselytization, or for any equipment or supplies for such, or for any construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for religious worship, instruction, or proselytization (34 CFR 76.532 and P. L. 107-110, section 9505).
- Z. Disclosure of Gifts and Campaign Contributions:** The grantee shall file disclosures of gifts and campaign contributions as required by State Board of Education Operating Rule 4.3, which is incorporated as if set out in full. The grantee has a continuing obligation to make disclosures through the term of the contract. Failure to comply with State Board of Education Operating Rule 4.3 is grounds for canceling the grant.
- AA. Submission of Audit Reports to TEA: Grantees which are public school districts and open enrollment charter schools** agree to submit the required annual audit report, including the reporting package required under OMB Circular A-133, if an audit is required to be conducted in accordance with OMB Circular A-133, to the TEA Division of School Financial Audits in the time and manner requested by the Agency.

Grantees which are **non-profit organizations (other than charter schools) and universities/colleges** that expend \$300,000 or more total in federal awards in any fiscal year and are thus required to conduct a Single Audit or program-specific audit in accordance with the requirements in OMB Circular A-133, agree to submit a copy of such audit to TEA when the schedule of findings and questioned costs disclosed audit findings relating to any federal awards provided by TEA. A copy of such audit shall also be submitted to TEA if the summary schedule of prior audit findings reported the status of any audit findings relating to any federal awards provided by TEA.

A non-profit organization or university/college grantee shall provide written notification to TEA that an audit was conducted in accordance with OMB Circular A-133 when the schedule of findings and questioned costs disclosed no audit findings related to any federal awards provided by TEA or when the summary schedule of prior audit findings did not report on the status of any prior audit findings related to any federal awards provided by TEA.

Non-profit organizations (other than charter schools) and universities/colleges shall submit the audit report to the TEA Division of Discretionary Grants. Audit reports must be submitted to TEA within 30 days of receipt of the report from the auditor. Failure to submit a copy of the audit to TEA could result in a reduction of funds paid to the grantee, a refund to TEA, termination of the grant, and/or ineligibility to receive additional grant awards from TEA.

- BB. Federal Rules, Laws, and Regulations That Apply to all Federal Programs:** Contractor shall be subject to and shall abide by all federal laws, rules and regulations pertaining to the contract project, including but not limited to:
 1. **Americans With Disabilities Act**, P. L. 101-336, 42 U.S.C. sec. 12101, and the regulations effectuating its provisions contained in 28 CFR Parts 35 and 36, 29 CFR Part 1630, and 47 CFR Parts 0 and 64;
 2. **Title VI of the Civil Rights Act of 1964**, as amended (prohibition of discrimination by race, color, or national origin), and the regulations effectuating its provisions contained in 34 CFR Part 100;
 3. **Title IX of the Education Amendments of 1972**, as amended (prohibition of sex discrimination in educational institutions) and the regulations effectuating its provisions contained in 34 CFR Part 106, if Contractor is an educational institution;
 4. **Section 504 of the Rehabilitation Act of 1973**, as amended (nondiscrimination on the basis of handicapping

<p>SCHEDULE #6A—cont.</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
---	---	---

5. condition), and the regulations effectuating its provisions contained in 34 CFR Part 104; the **Age Discrimination Act of 1975**, as amended (prohibition of discrimination on basis of age), and any regulations issued thereunder, including the provisions contained in 34 CFR Part 110;
6. the **Family Educational Rights and Privacy Act (FERPA) of 1975**, as amended (ensures access to educational records for students and parents while protecting the privacy of such records), and any regulations issued thereunder, including **Privacy Rights of Parents and Students** (34 CFR Part 99), if Contractor is an educational institution (20 USC 1232g);
7. Section 509 of H.R. 5233 as incorporated by reference in P. L. 99-500 and P. L. 99-591 (**prohibition against the use of federal grant funds to influence legislation pending before Congress**);
8. **Pro-Children Act of 2001**, which states that no person shall permit smoking within any indoor facility owned or leased or contracted and utilized for the provision of routine or regular kindergarten, elementary, or secondary education or library services to children [P. L. 107-110, Section 4303(a)]. In addition, no person shall permit smoking within any indoor facility (or portion of such a facility) owned or leased or contracted and utilized for the provision of regular or routine health care or day care or early childhood development (Head Start) services [P. L. 107-110, Section 4303(b)(1)]. Any failure to comply with a prohibition in this Act shall be considered to be a violation of this Act and any person subject to such prohibition who commits such violation may be liable to the United States for a civil penalty, as determined by the Secretary of Education (P. L. 107-110, Section 4303(e)(1)).
9. **Fair Labor Standards Act (29 USC 207), Davis Bacon Act (40 USC 276(a), and Contract Work Hours and Safety Standards Act (40 USC 327 et seq.)**, as applicable, and their implementing regulations in 29 CFR 500-899, 29 CFR Parts 1,3,5, and 7, and 29 CFR Parts 5 and 1926, respectively.
10. **Buy America Act**: Contractor certifies that it is in compliance with the Buy America Act in that each end product purchased under any federally funded supply contract exceeding \$2,500 is considered to have been substantially produced or manufactured in the United States. End products exempt from this requirement are those for which the cost would be unreasonable, products manufactured in the U. S. that are not of satisfactory quality, or products for which the agency head determines that domestic preference would be inconsistent with the public interest. Contractor also certifies that documentation will be maintained that documents compliance with this requirement (FAR 25.1-.2).

CC. Federal Regulations Applicable to All Federal Programs:

1. **For Local Educational Agencies (LEAs)**: 28 CFR 35 Subparts A-E, 28 CFR 36 Subparts C & D, Appendix A, 29 CFR 1630, 34 CFR 75 or 76 as applicable, 77, 79, 80, 81, 82, 85, 99, 104, 47 CFR 0 and 64, and OMB Circulars A-87 (Cost Principles), A-133 (Audits), and A-102 (Uniform Administrative Requirements);
2. **For Education Service Centers (ESCs)**: 28 CFR 35 Subparts A-E, 28 CFR 36 Subparts C & D, Appendix A, 29 CFR 1630, 34 CFR 75 or 76 as applicable, 77, 79, 80, 81, 82, 85, 99, 104, 47 CFR 0 and 64, and OMB Circulars A-87 (Cost Principles), A-133 (Audits), and A-102 (Uniform Administrative Requirements);
3. **For Institutions of Higher Education (IHEs)**: 28 CFR 35 Subparts A-E, 28 CFR 36 Subparts C & D, Appendix A, 29 CFR 1630, 34 CFR 74, 77, 79, 81, 82, 85, 86, 99, 104, 47 CFR 0 and 64, and OMB Circulars A-21 (Cost Principles), A-133 (Audits), and A-110 (Uniform Administrative Requirements);
4. **For Non-profit Organizations**: 28 CFR 35 Subparts A-E, 28 CFR 36 Subparts C & D, Appendix A, 29 CFR 1630, 34 CFR 74, 77, 79, 81, 82, 85, 99, 104, 47 CFR 0 and 64, and OMB Circulars A-122 (Cost Principles), A-133 (Audits), and A-110 (Uniform Administrative Requirements);
5. **For State Agencies**: 28 CFR 35 Subparts A-E, 28 CFR 36 Subparts C & D, Appendix A, 29 CFR 1630, 34 CFR 76, 80, 81, 82, 85, 99, 104, 47 CFR 0 and 64, OMB Circulars A-87 (Cost Principles), A-133 (Audits), and A-102 (Uniform Administrative Requirements); and
6. **For Commercial (for-profit) Organizations**: 29 CFR 1630 and 48 CFR Part 31.

DD. General Education Provisions Act (GEPA), as Amended, Applicable to All Federal Programs Funded or Administered Through or By the U. S. Department of Education:

1. **Participation in Planning**: Applicant will provide reasonable opportunities for the participation by teachers, parents, and other interested parties, organizations, and individuals in the planning for and operation of each program described in this application (20 USC 1232(e)).
2. **Availability of Information**: Any application, evaluation, periodic program plan, or report relating to each program described in this application will be made readily available to parents and other members of the general public (20 USC 1232(e)).
3. **Sharing of Information**: Contractor certifies that it has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program described in this application significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects (20 USC 1232(e)).

<p>SCHEDULE #6A—cont.</p> <p>GENERAL PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No.</p> <p>_____</p> <p>Applicant Name:</p> <p>_____</p>
---	---	---

4. Prohibition of Funds for Busing: The applicant certifies that no federal funds (except for funds appropriated specifically for this purpose) will be used for the transportation of students or teachers (or for the purchase of equipment for such transportation) in order to overcome racial imbalance in any school or school system, or for the transportation of students or teachers (or for the purchase of equipment for such transportation) in order to carry out a plan of racial desegregation of any school or school system (20 USC 1228).

5. Direct Financial Benefit: Contractor certifies that funds expended under any federal program will not be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization [20 USC 1232(b)(8)].

EE. Payment for service(s) described in this Contract is contingent upon satisfactory completion of the service(s). Satisfaction will be determined by TEA's Project Administrator, in his sole discretion but in accordance with reasonable standards and upon advice of his superiors in TEA, if necessary.

FF. Family Code Applicability: By signing this Contract, Contractor, if other than a state agency, certifies that under Section 231.006, Family Code, that Contractor is not ineligible to receive payment under this Contract and acknowledges that this Contract may be terminated and payment may be withheld if this certification is inaccurate. TEA reserves the right to terminate this Contract if Contractor is found to be ineligible to receive payment. If Contractor is found to be ineligible to receive payment and the Contract is terminated, Contractor is liable to TEA for attorney's fees, the costs necessary to complete the Contract, including the cost of advertising and awarding a second contract, and any other damages or relief provided by law or equity.

GG. Interpretation: In the case of conflicts arising in the interpretation of wording and/or meaning of various sections, parts, Appendices, General Provisions, Special Provisions, Exhibits, and Attachments or other documents, the TEA Contract and its General Provisions, Appendices and Special Provisions shall take precedence over all other documents which are a part of this contract.

HH. Registered Lobbyists: No state or federal funds transferred to a contractor/grantee may be used to hire a registered lobbyist.

II. Test Administration and Security: This contract is executed by Agency subject to assurance by Contractor that it has at all times been and shall remain in full compliance with Title 19, Texas Administrative Code Chapter 101, and all requirements and procedures for maintaining test security specified in any test administration materials in the possession or control of Contractor, or any school, campus, or program operated by Contractor. Notwithstanding any other provision in this contract or any other document, this contract is void upon notice by Agency, in its sole discretion, that Contractor or any school, campus, or program operated by Contractor has at any time committed a material violation of Title 19, Texas Administrative Code Chapter 101, or any requirement or procedure for maintaining test security specified in any test administration materials in the possession or control of Contractor, or any school, campus, or program operated by Contractor. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from Agency.

Rev. 08/06

The signing of Schedule #1 - General Information by applicant indicates acceptance of and compliance with all requirements described on this schedule.

SCHEDULE #6B—	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions	Required of All Federal Grants Regardless of the Dollar Amount	Applicant Name: _____

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.11.

1. By signing SAS Schedule #1 and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by signature on SAS Schedule #1 and by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete)

As amended by the Texas Education Agency (04/02)

The signing of Schedule #1--General Information by applicant indicates acceptance of all requirements described on this schedule.

SCHEDULE #6C—	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____
Lobbying Certification	Required of All Federal Grants Regardless of the Dollar Amount	Applicant Name: _____

Submission of this certification covers all federal programs in this application, is required by the U. S. Department of Education and Section 1352, Title 31, of the United States Code, and is a prerequisite for making or entering into a subgrant or subcontract over \$100,000 with any organization. (Read instructions for this schedule for further information.)

The applicant certifies by signature on Schedule #1—General Information, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form—LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (See **Schedule #6D—Disclosure of Lobbying Activities.**)
- (3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact on which the U. S. Department of Education and the Texas Education Agency relied when they made or entered into this grant or contract. Any organization that fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Dept. of Education form #ED 80-0008
As amended by the Texas Education Agency 03/90

11/89

The signing of Schedule #1--General Information by applicant indicates acceptance of all requirements described on this schedule.

TEXAS EDUCATION AGENCY

Standard Application System (SAS)
 Texas 21st Century Community Learning Centers,
 Cycle 6, Year 1
 2009-2010 School Year
 August 1, 2009-July 31, 2010

**(To Be Completed and Submitted Only if The Applicant has
 Lobbying Activities to Disclose)**

**SCHEDULE #6D—
 Disclosure of Lobbying
 Activities**

County-District No.

Applicant Name:

Complete this form to disclose lobbying activities for lobbying services procured (pursuant to 31 U.S.C. 1352). This disclosure form is required for any federal grant/contract received in excess of \$100,000 and on any subgrant/subcontract made by the grantee/contractor. (Read the instructions for this schedule for further information.) **Do not sign and submit this disclosure form unless lobbying activities are being disclosed.**

Federal Program Name _____

<p>1. Type of Federal Action</p> <p><input type="checkbox"/> a. Contract <input type="checkbox"/> b. Grant</p>	<p>2. Status of Federal Action:</p> <p><input type="checkbox"/> a. Bid/Offer/Application <input type="checkbox"/> b. Initial award <input type="checkbox"/> c. Post-award</p>	<p>3. Report Type:</p> <p><input type="checkbox"/> a. Initial filing <input type="checkbox"/> b. Material change</p> <p>For Material Change Only: year _____ quarter _____ date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p><input type="checkbox"/> Subawardee Tier _____, <i>if known:</i> Congressional District, <i>if known</i></p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Texas Education Agency 1701 N. Congress Avenue Austin, Texas 78701</p> <p>Congressional District, <i>if known:</i> 10</p>	
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description:</p> <p>CFDA Number, <i>if applicable:</i> _____</p>	
<p>8. Federal Action Number, <i>if known:</i></p>	<p>9. Award Amount, <i>if known:</i> \$ _____</p>	
<p>10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i></p>	<p>10. b. Individuals Performing Services <i>(including address if different from No. 10a; last name, first name, MI):</i></p>	
<p>[ITEMS 11-15 REMOVED]</p>		
<p>16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature _____ Print Name _____ Title _____ Telephone No. _____ Date _____</p>	
<p>Federal Use Only:</p>		<p>Standard Form LLL</p>

SCHEDULE #6E—	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____ Applicant Name: _____
SPECIAL NCLB ACT PROVISIONS & ASSURANCES		

The following special provisions apply to all programs funded under the Elementary and Secondary Education Act, as amended by P. L. 107-110, No Child Left Behind (NCLB) Act of 2001. By signing Schedule #1 of this SAS, the applicant is assuring it is in compliance with the following provisions:

- A. Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
- B. The control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a non-profit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to such entities.
- C. The public agency, non-profit private agency, institution, or organization, or Indian tribe will administer such funds and property to the extent required by the authorizing statutes.
- D. The applicant will adopt and use proper methods of administering each such program, including the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program and the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
- E. The applicant will cooperate in carrying out any evaluation of each such program conducted by or for the Texas Education Agency, the Secretary of Education or other federal officials.
- F. The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to such applicant under each such program.
- G. The applicant will submit such reports to the Texas Education Agency (which shall make the reports available to the Governor) and the Secretary of Education, as the Texas Education Agency and the Secretary of Education may require to enable the Texas Education Agency and the Secretary of Education to perform their duties under each such program.
- H. The applicant will maintain such records, provide such information, and afford access to the records as the Agency (after consultation with the Governor) or the Secretary may find necessary to carry out the Agency's or the Secretary's duties.
- I. Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and has considered such comment.
- J. **Gun-Free Schools Act:** The local education agency assures that it is in compliance with Section 37.007(e) of the Texas Education Code, which requires expulsion of a student who brings to school or possesses at school a firearm as defined by 18 U.S.C. Section 2891 [pursuant to the requirements in P. L. 107-110, Section 4141(d)(1)]. In addition, the local educational agency certifies that it has a policy requiring referral to the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school [P. L. 107-110, Section 4141(h)(1)].
- K. **Student Records Transfer:** The local educational agency shall ensure that a student's records and, if applicable, a student's individualized education program as defined in section 602(11) of the Individuals with Disabilities Education Act, are transferred to a charter school upon the transfer of the student to the charter school, and to another public school upon the transfer of the student from a charter school to another public school, in accordance with applicable state law (P. L. 107-110, section 5208).
- L. **Consolidation of Administrative Funds:** A local educational agency, with the approval of TEA, may consolidate and use for the administration of one or more programs under the No Child Left Behind Act not more than the percentage, established in each program, of the total available for the local educational agency under those programs. A local educational agency that consolidates administrative funds shall not use any other funds under the programs included in the consolidation for administration for that fiscal year. Consolidated administrative funds shall be used for the administration of the programs covered and may be used for coordination of these programs with other federal and non-federal programs and for dissemination of information regarding model programs and practices.

SCHEDULE #6E—cont.	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____ Applicant Name: _____
SPECIAL NCLB ACT PROVISIONS & ASSURANCES		

- M. Privacy of Assessment Results:** Any results from an individual assessment referred to in the No Child Left Behind Act of a student that become part of the education records of the student shall have the protections provided in section 444 of the General Education Provisions Act [P. L. 107-110, section 9523 and the Family Educational Rights and Privacy Act (FERPA) of 1975, as amended].
- N. School Prayer:** The local educational agency certifies that it is in compliance with Section 25.901 of the Texas Education Code. In addition, as a condition of receiving funds under the No Child Left Behind Act, the local educational agency certifies that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the guidance provided by the U. S. Secretary of Education pertaining to such. The state educational agency shall report to the Secretary of Education each year a list of those local educational agencies that have not filed this assurance or against which complaints have been made to the State educational agency that the local educational agencies are not in compliance with this requirement (P. L. 107-110, section 9524(b)).
- O. Equal Access to Public Schools Facilities – Boy Scouts of America Equal Access Act:** No public elementary school, public secondary school or local educational agency that has a designated open forum or a limited public forum and that receives funds made available from the U. S. Department of Education shall deny equal access or a fair opportunity to meet, or to discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code (as a patriotic society), that wishes to conduct a meeting within that designated open forum or limited public forum, including denying such access or opportunity or discriminating for reasons based on the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the youth group listed in Title 36 of the United States Code (as a patriotic society). For the purposes of this section, an elementary school or secondary school has a limited public forum whenever the school involved grants an offering to, or opportunity for, one or more outside youth or community groups to meet on school premises or in school facilities before or after the hours during which attendance at the school is compulsory. Nothing in this section shall be construed to require any school, agency, or a school served by an agency to sponsor any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code (as a patriotic society). Compliance with this provision will be enforced through rules and orders issued by the Office for Civil Rights. If the public school or agency does not comply with the rules or orders, no funds made available through the Department of Education shall be provided by a school that fails to comply with such rules or orders or to any agency or school served by an agency that fails to comply with such rules or orders (P. L. 107-110, section 9525).
- P. General Prohibitions:** None of the funds authorized under the No Child Left Behind Act shall be used to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; to provide sex education or HIV-prevention education in schools that instruction is age appropriate and includes the health benefits of abstinence; or to operate a program of contraceptive distribution in schools (P. L. 107-110, section 9526).
- Q. Armed Forces Recruiter Access to Students and Student Recruiting Information:** In accordance with guidance issued by the U. S. Department of Education, each local educational agency receiving assistance under the No Child Left Behind Act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, address, and telephone listings, upon prior written consent of a student or the parent of a student. A secondary school student or the parent of the student may request that the student's name, address, and telephone listing not be released without prior written parental consent, and the local educational or private non-profit school shall notify parents of the option to make a request and shall comply with any request. Each local educational agency receiving assistance under the No Child Left Behind Act shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students (P. L. 107-110, section 9528).
- R. Unsafe School Choice Option:** The local educational agency certifies that it shall establish and implement a policy requiring that a student attending a persistently dangerous public elementary school or secondary school, as determined by the Texas Education Agency, or who becomes a victim of a violent criminal offense, while in or on the grounds of a public elementary or secondary school that the student attends, be allowed to attend a safe public elementary or secondary school within the local educational agency, including a public charter school (P. L. 107-110, section 9532).

<p>SCHEDULE #6E—cont.</p> <p>SPECIAL NCLB ACT PROVISIONS & ASSURANCES</p>	<p>TEXAS EDUCATION AGENCY</p> <p>Standard Application System (SAS)</p> <p>Texas 21st Century Community Learning Centers,</p> <p>Cycle 6, Year 1</p> <p>2009-2010 School Year</p> <p>August 1, 2009-July 31, 2010</p>	<p>County-District No. _____</p> <p>Applicant Name: _____</p>
--	---	---

- S. Civil Rights:** Nothing in the No Child Left Behind Act shall be construed to permit discrimination on the basis of race, color, religion, sex (except as otherwise permitted under Title IX of the Education Amendments of 1972), national origin, or disability in any program funded under the No Child Left Behind Act (P. L. 107-110, section 9534).
- T. Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors:** The local educational agency assures that it is in compliance with Chapter 26 of the Texas Education Code concerning parental rights and responsibilities. In addition, the local educational agency receiving funds under the No Child Left Behind Act certifies that it shall develop and adopt policies, in consultation with parents, regarding certain rights of a parent to access and inspect information; student privacy; the administration of physical examinations or screenings (except for examinations or screenings required by state law); and the collection, disclosure, or use of personal information collected from students for the purpose of marketing or selling that information. The local educational agency also assures that it is in compliance with the requirements for annually notifying parents of such policies and specific events (P. L. 107-110, Title X, Part F, section 1061).
- U. Assurances related to the education of homeless children and youths:**
- (1) The LEA assures that each child of a homeless individual and each homeless youth shall have equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youth.
 - (2) The LEA assures that homeless children and youth are afforded the same free, appropriate public education as provided to other children and youth.
 - (3) The LEA assures that it will review and undertake steps to revise any laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youth.
 - (4) The LEA assures that it will not separate students from the mainstream school environment on the basis of homelessness alone.
 - (5) The LEA assures that homeless children and youth have access to the education and other services that they need to in order to meet the same challenging State student academic achievement standards to which all students are held.
- V. Definitions:** The following terms shall be defined as follows for programs authorized and carried out under the No Child Left Behind Act of 2001:
1. **Charter School:** An open enrollment charter school receiving federal funds of any type must meet the federal definition of a charter school as provided in P. L. 107-110, Section 5210(1). The term "charter school" means a school that:
 - (A) is created by a developer as a public school, or is adapted by a developer from an existing public school, and is **operated under public supervision and control;**
 - (B) operates in pursuit of a specific set of educational objectives determined by the school's developer and agreed to by the authorized public chartering agency [i.e., the State Board of Education (SBOE)];
 - (C) provides a program of elementary or secondary education, or both;
 - (D) is **nonsectarian in its programs, admissions policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious instruction;**
 - (E) **does not charge tuition;**
 - (F) **complies with the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, and Part B of the Individuals with Disabilities Education Act;**
 - (G) is a school to which parents choose to send their children, and that **admits students on the basis of a lottery, if more students apply for admission than can be accommodated;**
 - (H) **agrees to comply with the same Federal and State audit requirements** as so other elementary schools and secondary schools in the State, unless such requirements are specifically waived for the purpose of this program;
 - (I) **meets all applicable** Federal, State, and local **health and safety requirements;**
 - (J) operates in accordance with State law; and
 - (K) has a written performance contract with the authorized public chartering agency in the State (i.e., SBOE) that includes a description of how student performance will be measured pursuant to State assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the SBOE.

TEXAS EDUCATION AGENCY

**Standard Application System (SAS)
Texas 21st Century Community Learning Centers,
Cycle 6, Year 1
2009-2010 School Year
August 1, 2009-July 31, 2010**

SCHEDULE #6E—cont.

SPECIAL NCLB ACT
PROVISIONS & ASSURANCES

County-District No.

Applicant Name:

- 2. Community-Based Organization:** A public or private non-profit organization of demonstrated effectiveness that is representative of a community or significant segment of a community and that provides educational or related services to individuals in the community.
- 3. Core Academic Subjects:** English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, art, history, and geography.
- 4. Highly Qualified:**
- (A) when used with respect to any public elementary school or secondary school teacher teaching in a State, means that—
- (i) the teacher has obtained full State certification as a teacher (including certification obtained through alternative routes to certification) or passed the State teacher licensing examination, and holds a license to teach in such State, except that when used with respect to any teacher teaching in a public charter school, the term means that the teacher meets the requirements set forth in the State's public charter school law; and
 - (ii) the teacher has not had certification or licensure requirements waived on an emergency, temporary, or provisional basis;
- (B) when used with respect to—
- (i) an elementary school teacher who is new to the profession, means that the teacher—
 - (I) holds at least a bachelor's degree; and
 - (II) has demonstrated, by passing a rigorous State test, subject knowledge and teaching skills in reading, writing, mathematics, and other areas of the basic elementary school curriculum (which may consist of passing a State-required certification or licensing test or tests in reading, writing, mathematics, and other areas of the basic elementary school curriculum); or
 - (ii) a middle or secondary school teacher who is new to the profession, means that the teacher holds at least a bachelor's degree and has demonstrated a high level of competency in each of the academic subjects in which the teacher teaches by—
 - (I) passing a rigorous State academic subject test in each of the academic subjects in which the teacher teaches (which may consist of a passing level of performance on a State-required certification or licensing test or tests in each of the academic subjects in which the teacher teaches); or
 - (II) successful completion, in each of the academic subjects in which the teacher teaches, of an academic major, a graduate degree, coursework equivalent to an undergraduate academic major, or advanced certification or credentialing; and
- (C) when used with respect to an elementary, middle, or secondary school teacher who is not new to the profession, means that the teacher holds at least a bachelor's degree and—
- (i) has met the applicable standard in clause (i) or (ii) of subparagraph (B), which includes an option for a test; or
 - (ii) demonstrates competence in all the academic subjects in which the teacher teaches based on a high objective uniform State standard of evaluation that—
 - (I) is set by the State for both grade appropriate academic subject matter knowledge and teaching skills;
 - (II) is aligned with challenging State academic content and student academic achievement standards and developed in consultation with core content specialists, teachers, principals, and school administrators;
 - (III) provides objective, coherent information about the teacher's attainment of core content knowledge in the academic subjects in which a teacher teaches;
 - (IV) is applied uniformly to all teachers in the same academic subject and the same grade level throughout the State;
 - (V) takes into consideration, but not be based primarily on, the time the teacher has been teaching in the academic subject;
 - (VI) is made available to the public upon request; and
 - (VII) may involve multiple, objective measures of teacher competency.

SCHEDULE #6E—cont.	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____ Applicant Name: _____
SPECIAL NCLB ACT PROVISIONS & ASSURANCES		

- 5. Parental Involvement:** The participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:
- (A) that parents play an integral role in assisting their child's learning;
 - (B) that parents are encouraged to be actively involved in their child's education at school;
 - (C) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
 - (D) the carrying out of other activities, such as those described in section 1118 of P. L. 107-110.
- 6. Professional Development** includes activities that:
- (A) improve and increase teachers' knowledge of the academic subjects the teachers teach, and enable teachers to become highly qualified;
 - (B) are an integral part of broad schoolwide and districtwide educational improvement plans;
 - (C) give teachers, principals, and administrators the knowledge and skills to provide the students with the opportunity to meet challenging State academic content standards and student academic achievement standards;
 - (D) improve classroom management skills;
 - (E) are high quality, sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction and the teacher's performance in the classroom and are not one-day or short-term workshops or conferences;
 - (F) support the recruiting, hiring, and training of highly qualified teachers, including teachers who became highly qualified through State and local alternative routes to certification;
 - (G) advance teacher understanding of effective instructional strategies that are:
 - (H) based on scientifically based research (except for programs under Title II, Part D, Enhancing Education Through Technology of this Act); and
 - (I) strategies for improving student academic achievement or substantially increasing the knowledge and teaching skills of teachers; and
 - (J) are aligned with and directly related to State academic content standards, student academic achievement standards, and assessments and the curricula and programs tied to the standards;
 - (K) are developed with extensive participation of teachers, principals, parents, and administrators of schools to be served under this Act;
 - (L) are designed to give teachers of limited English proficient children, and other teachers and instructional staff, the knowledge and skills to provide instruction and appropriate language and academic support services to those children, including the appropriate use of curricula and assessments;
 - (M) to the extent appropriate, provide training for teachers and principals in the use of technology so that technology and technology applications are effectively used in the classroom to improve teaching and learning in the curricula and core academic subjects in which the teachers teach;
 - (N) as a whole, are regularly evaluated for their impact on increased teacher effectiveness and improved student academic achievement with the findings of the evaluations used to improve the quality of professional development;
 - (O) provide instruction in methods of teaching children with special needs;
 - (P) include instruction in the use of data and assessments to inform and instruct classroom practice;
 - (Q) include instruction in ways that teachers, principals, pupil services personnel, and school administrators may work more effectively with parents; and
 - (R) may include activities that:
 - (i) involve the forming of partnerships with institutions of higher education to establish school-based teacher training programs that provide prospective teachers and beginning teachers with an opportunity to work under the guidance of experienced teachers and college faculty;
 - (ii) create programs to enable paraprofessionals (assisting teachers employed by an LEA receiving assistance under Title I Part A) to obtain the education necessary for those paraprofessionals to become certified and licensed teachers; and
 - (iii) provide follow-up training to teachers who have participated in activities described previously in this definition that are designed to ensure that the knowledge and skills learned by the teachers are implemented in the classroom.

TEXAS EDUCATION AGENCY
Standard Application System (SAS)
Texas 21st Century Community Learning Centers,
Cycle 6, Year 1
2009-2010 School Year
August 1, 2009-July 31, 2010

SCHEDULE #6E—cont.

SPECIAL NCLB ACT
 PROVISIONS & ASSURANCES

County-District No.

Applicant Name:

7. Scientifically Based Research:

- (A) means research that involves the application of rigorous, systematic, and objective procedures to obtain reliable and valid knowledge relevant to education activities and programs; and
- (B) includes research that:
 - (i) employs systematic, empirical methods that draw on observation or experiment;
 - (ii) involves rigorous data analyses that are adequate to test the stated hypotheses and justify the general conclusions drawn;
 - (iii) relies on measurements or observational methods that provide reliable and valid data across evaluators and observers, across multiple measurements and observations, and across studies by the same or different investigators;
 - (iv) is evaluated using experimental or quasi-experimental designs in which individuals, entities, programs, or activities are assigned to different conditions and with appropriate controls to evaluate the effects of the condition of interest, with a preference for random-assignment experiments, or other designs to the extent that those designs contain within-condition or across-condition controls;
 - (v) ensures that experimental studies are presented in sufficient detail and clarity to allow for replication or, at a minimum, offer the opportunity to build systematically on their findings; and
 - (i) has been accepted by a peer-reviewed journal or approved by a panel of independent experts through a comparably rigorous, objective, and scientific review.

8. Teacher Mentoring: Activities that—

- (A) consist of structured guidance and regular and ongoing support for teachers, especially beginning teachers, that— are designed to help the teachers continue to improve their practice of teaching and to develop their instructional skills; and part of an ongoing developmental induction process that—
 - (I) involves the assistance of an exemplary teacher and other appropriate individuals from a school, local educational agency, or institution of higher education; and
 - (II) may include coaching, classroom observation, team teaching, and reduced teaching loads; and
 - (III) may include the establishment of a partnership by a local educational agency with an institution of higher education.

9. Technology: State-of-the-art technology products and services.

W. ESEA Performance Goals, Indicators, and Performance Reporting: The LEA assures it has adopted the five performance goals and the related performance indicators established by the U. S. Department of Education and as submitted in the *Texas Consolidated State Application for Funds Under the No Child Left Behind Act*. The LEA also assures that it will develop and implement procedures for collecting data related to the performance indicators where such data is not already collected through the Academic Excellence Indicator System (AEIS) or PEIMS and that it will report such data to the Agency in the time and manner requested.

X. Transfer of School Disciplinary Records: The LEA assures it has a procedure in place to transfer disciplinary records, with respect to a suspension or expulsion, to any private or public elementary school or secondary school for any student who is enrolled or seeks, intends, or is instructed to enroll, on a full- or part-time basis, in the school. This requirement shall not apply to any disciplinary records with respect to a suspension or expulsion that are transferred from a private, parochial or other nonpublic school, person, institution, or other entity, that provides education below the college level (P. L. 107-110, section 4155).

Revised 043/023

The signing of Schedule #1 - General Information by applicant indicates acceptance of and compliance with all requirements described on this schedule.

SCHEDULE #6F	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____
PROGRAM-SPECIFIC PROVISIONS & ASSURANCES		Applicant Name: _____

The applicant assures the following:

1. The 21st CCLC program will take place in a safe and easily accessible facility;
2. The program was developed and will be carried out in active collaboration with the schools the students attend;
3. The program will primarily target students, and their families, who attend schools eligible for Title 1 schoolwide programs;
4. Funds under the program will be used to increase (i.e., supplement) the level of State, local and other non-Federal funds that would, in the absence of these Federal funds, be made available for authorized programs and activities, and will not supplant Federal, State, local, or non-Federal funds;
5. The community was given notice of the applicant's intent to submit a continuation application;
6. Both the application and any waiver request will be made available to the public for review following submission;
7. A Campus Needs Assessment will be conducted for each campus participating in the learning center;
8. The annual operation plan will be prepared for each year and submitted with the continuation application that provides the activities, steps and processes that will be implemented to address the current year of the strategic plan;
9. The strategic plan and annual operation plan will be submitted by the end of the first year with the continuation application;
10. A community task force will be developed for each community/ city (or a collaboration where multiple districts are involved), or grantees may join an existing network which must be fully operational before the end of the first year;
11. The community task force will help develop goals and provide support and guidance for the 21st CCLC program;
12. The community task force will assist in securing community buy-in and support for the program;
13. The community task force will assist in the development and implementation of the strategic plan;
14. The Project Director will perform the following functions:
 - A. Manage, coordinate and oversee all grant activities;
 - B. Implement and facilitate staff training in coordination with the Technical Assistance Coordinator;
 - C. Develop and maintain an organizational chart of all staff involved with the program to include the roles, responsibilities and qualifications of all staff and organizations participating in the program;
 - D. Serve as the main contact with the agency regarding all requirements and issues related to the program, to include data collection and program implementation;
 - E. Keep TEA informed of accurate contact information for key personnel including the project director/primary contact, fiscal agency, business manager, data specialist, and grant writer.
15. The Site Coordinator will perform the following functions:
 - A. Be available for each center to coordinate all activities (unless only one center is submitted for funding in the application);
 - B. Be readily available during the school day to provide advocacy for students enrolled in the 21st CCLC program;
 - C. Work with principals and school officials regarding recruitment efforts and activity planning to ensure alignment with the school day;
 - D. Conduct the campus needs assessment and develop the campus service delivery plan;
 - E. Meet with students, teachers, and parents as necessary to communicate student needs;
 - F. Facilitate strategies for student assessments, student interventions, personal graduation plans, and determine the best course of action;

SCHEDULE #6F	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____
PROGRAM-SPECIFIC PROVISIONS & ASSURANCES		Applicant Name: _____

- G. Gather student level data (ensuring the safety and confidentiality of student information) to include: grades, attendance, behavior referrals, student program participation, staffing and partners;
 - H. Enter required data into the 21st CCLC tracking system within specified timelines;
 - I. Attend required conferences and training sessions, and facilitate training to staff;
 - J. Must make reasonable accommodations to meet with assigned Technical Assistance Coordinator as requested either through scheduled/unscheduled visits, participate in scheduled conference calls;
 - K. Work with partners, community stakeholders, and vendors to coordinate program services.
16. Confirm that the management plan includes the following components:
- A. On-going communication between Project Directors and Site Coordinators to ensure that all parties are informed of the application requirements and amendments to include providing them with a copy of the approved application;
 - B. Coordination with the Technical Assistance Coordinator (TAC) and agreement to implement all recommendations as necessary;
 - C. A standard process in place among all stakeholders to ensure on-going communication and coordination in order to identify and address issues regularly;
 - D. Personnel involved with the development of the application and with a key major role, i.e. business office staff, superintendent, grant management staff will attend a required orientation on program and fiscal issues to be held in August 2009, in Dallas (announced upon Notification of Grant Award).;
 - E. Funds have been budgeted for the required attendance of the Project Director and Site Coordinators at all trainings, conferences, workshops and meetings to include the national and state conferences and other Technical Assistance trainings as requested by TEA (the number of training workshops for the 2009-2010 school year have not yet been established; however, in addition to the State and National Conference, grantees must budget for at least 2 regional trainings).;
 - F. Appropriate staff participation in all surveys and needs assessments developed by the state technical assistance provider, Edvance Research, Inc., on behalf of TEA;
 - G. Established data quality and processes to protect confidential student information and education records according to the Family Educational Rights and Privacy Act (FERPA). FERPA guidance can be found at: <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>;
 - H. Establish policies regarding the encrypting of removable media and carrying confidential student level information on agency laptops, USB flash drives and other removable media; policies must specify the downloading of student data on home computers is not allowed;
 - I. Adoption and report of TEA goals, specific program objectives, and performance measures timely;
 - J. Evaluation on center activities for effectiveness and continuous improvement;
 - K. Conduct regular, internal monitoring to ensure compliance with all grant requirements and cooperate with program implementation assurance conducted by TEA;
 - L. Conduct an evaluation (internal or external) after year 1 to assess progress towards achieving the stated goals and objectives and how the results will be used to refine, improve and strengthen the program or activity;
17. Programs will begin Programs must begin services no later than Tuesday, September 8, 2009, and maintain the services within the timelines stated in this application. Failure to do so may result in reduced funding and the allocated funds may be reduced proportionate to reduction of scope in implementation time;
18. Each center will serve the amount of regular, unduplicated students per year as stated in the grant application (a regular student is one that attends the program 30 days or more during the school year). The funding amount in continuation years will be contingent upon the number of students served in the prior year.
19. Centers will provide a consistent and dependable schedule of activities for both students and parents;
20. Rotation of student participation (such as restricting attendance by grade level on various days)/ or alternative day schedules is not allowed;
21. Program will be offered a minimum of 12 hours per week, 4-5 days per week, Sunday through Saturday, for the fall and spring term;

SCHEDULE #6F	TEXAS EDUCATION AGENCY Standard Application System (SAS) Texas 21st Century Community Learning Centers, Cycle 6, Year 1 2009-2010 School Year August 1, 2009-July 31, 2010	County-District No. _____ Applicant Name: _____
PROGRAM-SPECIFIC PROVISIONS & ASSURANCES		

22. Centers will provide a summer program to operate at least 4 hours per day, 4 days per week, for a minimum of 4 weeks;
23. Centers will obtain necessary parental consent for students to participate in the 21st CCLC program;
24. Centers will ensure that a process is in place to document and address emergency situations, including an emergency readiness plan, emergency contact information, and follow-up documentation;
25. Activity Planning Requirements:
 - A. All activities (including service learning projects) will be developed using the Center Service Delivery Plan (see Appendix 3: Program Operating Procedures, Part 3: Schedule Instructions). The Center Service Delivery Plan will be required upon notification of grant award for each host center participating in the program with activities developed based on the Four Component Activity Guide (see Appendix 2: Four Component Activity Guide, Part 3: Schedule Instructions, for full list of activities);
 - B. Applicant has read and understood the Four Component Activity Guide which provides a description of the types of activities that must be offered in each of the four components;
 - C. Activities provided will support the Campus Improvement Plan (for school(s) identified as in need of improvement under Title I, Section 1116 School Improvement);
 - D. Proposed activities will be those not currently listed on the Campus Improvement Plan (CIP) or supplement the CIP;
 - E. Activities will be based upon the campus needs assessment and aligned to help meet the performance objectives;
 - F. Activities will 45 minutes in length and planned for each hour a center is open;
 - G. Activities will be well planned and supplement the school day content by using a variety of instructional methods different from those used in the classroom;
 - H. Activities will be regular, on-going and appropriate to the age and grade level of the students to be served and provided year round to expand and enhance learning;
 - I. Activities will be hands-on and encourage student attendance and participation;
 - J. Curriculum for academic related activities will align with TEKS whenever possible;
 - K. Activities will be supervised by qualified individuals at all times and ensure that the appropriate supervising adult to student ratio (22 to 1) is met;
 - L. Activities will include the resources necessary to meet student's needs;
 - M. Access to small group instruction designed to provide intervention and accelerated learning for students at risk of academic failure will be available.
26. Written Agreements
 - A. All written agreements are included in this grant application;
 - B. All written agreements have been developed for services through community partnerships between a local educational agency, a community-based organization, and/or another public or private entity;
 - C. Written agreements will include the roles and responsibilities of each in establishing a center and providing activities;
 - D. Written agreements will include the roles of each in implementing the proposed program and how each will contribute to the program, including who will serve as the fiscal agent;
 - E. Written agreements will include any costs for services provided by one or more parties, the information should be included;
 - F. Written agreements will confirm the roles of each in providing, sharing and reporting student data and information to meet grant reporting requirements;
27. Reapplying organizations confirm that previous grant funding was not revoked for issues of noncompliance.

Maintenance of Effort

Public Law 107-110, Section 9521 states "a local educational agency may receive funds under a covered program for any fiscal year only if the State educational agency finds that either the combined fiscal effort per student or the aggregate expenditures of such agency and the State with respect to the provision of free public education by such agency for the preceding fiscal year was not less than 90% of such combined fiscal effort or aggregate expenditures for the second preceding fiscal year". This maintenance of effort requirement applies to the Texas 21st CCLC Cycle 6, Year 1, grant.

The signing of Schedule #1 - General Information by applicant indicates acceptance of and compliance with all requirements described on this schedule.

